

Howard University
1947-49

HOWARD UNIVERSITY
WASHINGTON 1. D. C.

June Twelfth

1 9 4 7

file

OFFICE OF THE PRESIDENT

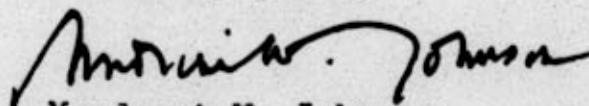
Dear Mrs. Roosevelt:

The Woodrow Wilson Foundation has sent to this office ten sample copies of its monthly publication, the United States News. Miss Gertrude Bray, Secretary of the Foundation, advises me that this was done at your request. I thank you warmly for your thoughtfulness in this regard.

It will be a pleasure to bring this publication to the attention of Mr. Joseph H. Reason, University Librarian, who will make it available to teachers and students seeking information about the United Nations and its affiliated agencies.

With every good wish, I am

Sincerely yours,



Mordecai W. Johnson
President

Mrs. Franklin D. Roosevelt
Apartment 6-A
29 Washington Square, West
New York, New York

HOWARD UNIVERSITY
WASHINGTON 1. D. C.

June Twenty-sixth

1 9 4 7

OFFICE OF THE PRESIDENT

Dear Miss Thompson:

There is enclosed a letter addressed to this office under date of June twenty-fourth by Mr. Robert D. Hobday, 27 East Eleventh Street, New York City. The correspondent requests information as to the dates of the next two meetings of the Board of Trustees of Howard University, indicating the desire to talk with Mrs. Roosevelt while she is in Washington for the meetings.

It has seemed advisable to transmit the requested information to you for forwarding to Mr. Hobday if that is in order.

The Board of Trustees meets twice a year. The annual meeting is held on the second Tuesday in April; the semi-annual meeting, on the fourth Tuesday in October. Meetings of the committees of the Board meet on the preceding Monday and (infrequently) on the preceding Sunday. A schedule of the committee meetings is sent to each member of the Board a few days prior to the first date of meeting.

The next two meetings will be held on October 27 and 28, 1947, and April 12 and 13, 1948, respectively.

If I can be of further service in this regard, please feel free to call upon me.

Sincerely yours,

Mordecai W. Johnson
Mordecai W. Johnson

Miss Malvina Thompson
Secretary to Mrs. Roosevelt
Apartment 6-A
29 Washington Square West
New York, New York

ORIGINAL AND ATTACHMENTS FILED: Hobday

HOWARD UNIVERSITY
WASHINGTON 1. D. C.

October Thirtieth

1 9 4 7

OFFICE OF THE PRESIDENT

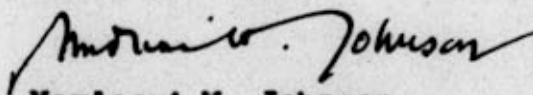
Dear Mrs. Roosevelt:

We missed you very much at the October Meeting of the Board of Trustees but we knew, of course, that you were engaged in matters of world importance which made it impossible for you to be with us. We had a very strenuous, but a very good meeting at which many matters of major policy were thoroughly discussed and decided.

Decision was made that, instead of having a third meeting so as to facilitate further acquaintance of the Trustees with the functioning of the University, we would undertake to assemble for the two regular meetings on Saturday instead of Monday so as to give fully four days to conversation, visitations, discussions and decisions.

All good wishes to you!

Sincerely yours,


Mordecai W. Johnson

Mrs. Franklin D. Roosevelt
Apartment 6-A
29 Washington Square
New York 11, New York

HOWARD UNIVERSITY
WASHINGTON 1. D. C.

October Twenty-ninth

1 9 4 7

OFFICE OF THE PRESIDENT

Dear Mrs. Roosevelt:

I regret that a schedule of the standing committees of the Board of Trustees was not enclosed in your recent letter. This was an oversight and I send it herewith.

Sincerely yours,

Avis P. Robinson
(Mrs.) Avis P. Robinson
Secretary to the President

Mrs. Franklin D. Roosevelt
Apartment 64A
29 Washington Square
New York 30, New York

Schedule of Meetings

Standing Committees - Board of Trustees

Howard University

Washington, D. C.
President's Rooms
Founders Library

Monday, October 27, 1947

<u>Hour</u>	<u>Committee</u>	<u>Chairman</u>
<u>Morning:</u>		
9:00 - 11:00	On Instruction and Research	Dr. Guy B. Johnson
11:00 - 11:45	On the School of Religion	Dr. Garvin
11:45 - 12:30	On the School of Law	Dean Garrison
<u>Afternoon:</u>		
12:45 - 1:45	Lunch in Frazier Hall	
2:00 - 3:00	On Buildings and Grounds	Mr. DeFrantz
3:00 - 4:00	On Medicine	Dr. Murray
4:00 - 4:45	Executive Committee	Dr. Billikopf
4:45 - 5:15	On Nominations	Dr. Spaulding
5:15 - 6:15	Finance Committee	Mr. Milton
6:30	Dinner with Deans, Administrative Officers, and student leaders - Frazier Hall	