

Wiltwyck School  
1945-46

The following articles to be delivered by our truck, January 3rd, 1945

to

WILTWYCK SCHOOL OFFICE  
271 West 125th Street  
New York City

*File here*

1 rug

1 box couch

1 office desk, medium size

2 chairs

1 shell lamp and stand and shade

1 curved table

1 drop leaf table

5 or 4 framed Prints (Miss Suckley will give these)

These articles are lent to Wiltwyck School by Mrs. Franklin D. Roosevelt  
Hyde Park, N.Y.

Wiltwyck School

April 25, 1945

My dear Dr. Cooper:

Before Mrs. Roosevelt left, she asked me to send you a picture, which is going forward to you under separate cover.

Mrs. Roosevelt wanted me to explain that it is just a loan until such time as she wants to use it. The picture was made in Mexico on an ordinary sewing machine.

Very sincerely yours,

Dr. Robert Cooper  
Wiltwyck School for Boys  
67 West 125th Street  
New York, New York

THE WILTWYCK SCHOOL FOR BOYS, Inc.  
271 WEST 125th STREET, NEW YORK 27, N. Y.

12

Date May 1st, 1945

Name Mrs. Franklin D. Roosevelt.

Address 29 Washington Square

We acknowledge with thanks receipt of your payment indicated below.

\$ 100.00 *file*  
One hundred 00 /100

*Trudlow*  
Chairman, Finance Committee

# The Wiltwyck School for Boys, Inc.

57TH FLOOR • 350 FIFTH AVENUE • NEW YORK 1, N. Y.

TELEPHONE: PENNSYLVANIA 6-5400

April 25, 1945

## BOARD OF DIRECTORS

*President*  
EUGENE C. CARDER, D. D.  
*First Vice President*  
ALLAN KNIGHT CHALMERS, D. D.  
*Second Vice President*  
Judge JANE BOLIN  
*Secretary*  
HENRY W. POPE  
*Treasurer*  
FRANK M. TOTTON

VIOLA W. BERNARD, M. D.  
Rev. SHELTON HALE BISHOP  
BENJAMIN DAY  
T. M. BUNDRANT, D. D. S.  
Judge HUBERT T. DELANY  
Bishop CHARLES K. GILBERT  
MAXWELL HAHN  
RUFUS M. HARTILL  
Judge JOHN WARREN HILL\*  
Hon. STANLEY M. ISAACS  
JOHN H. JOHNSON, D. D.  
MARION E. KENWORTHY, M. D.  
Mrs. DAVID M. LEVY  
MYRA LOGAN, M. D.  
AUSTIN H. MacCORMICK  
Mrs. VIVIAN C. MASON  
O. CLAY MAXWELL, D. D.  
MYER D. MERMIN  
THOMAS W. PATRICK, M. D.  
Lieut. Col. CHARLES POLETTI\*  
Judge JUSTINE WISE POLIER  
Mrs. ELIOT D. PRATT  
Commissioner ERNEST I. PUGMIRE  
BENJAMIN C. ROBESON, D. D.  
Mrs. FRANKLIN D. ROOSEVELT  
ROBERT W. SEARLE, D. D.  
CHARLES C. TILLINGHAST  
CHANNING H. TOBIAS  
MAX WINSOR, M. D.

ROBERT L. COOPER  
Executive Director

\*In Government Service

Dear Boardmember :

I enclose a preliminary report about our money raising campaign for the budget year July, 1, 1944-June 30, 1945.

The operational budget for Wiltwyck School and Wiltwyck Home Service which was adopted by the last Annual Meeting was \$ 95, 516.24 of which \$ 37,821.00 were to be paid by the Department of Welfare of the City of New York. We therefore had to raise from foundations and individual donors the sum of \$ 57, 695.24.\* You will see from the attached report that we have raised \$ 57,300.

As far as can be estimated now ( we have actual figures for the first 9 months of the budget year) our expenses will be kept within the budget.

The Capital Investment Fund was raised in full. All the plant repairs and renovations have been finished, the amortization of the mortgage ( \$ 1,000 ) will be paid by May 1st. The sewerage disposal system is not installed, but the funds for the new installation are available.

The purchase fund, mentioned on the attached list, had to be established as we needed new furniture and equipment for the school. All furniture and equipment is installed, the sum of \$ 4,000 was paid to Gimbel Brothers; \$ 2,000 of this sum was taken from the purchase fund, and \$ 2,000 out of the operational budget in which some provisions had been made for repairs, furniture and fixtures.

I also enclose a tentative draft for next years budget for discussion by the Directors of Wiltwyck School. Last years budget was adopted before we signed our agreement with the Social Service Employees Union. The raise in this years budget is due to considerably increased salaries.

Yours sincerely,  
*Trude W. Lash*  
Trude W. Lash  
Chairman, Finance Committee

\* Last year we raised the sum of \$ 41,606.41

*Give me for meeting  
W.C. 31*

CONTRIBUTIONS TOWARDS OPERATIONAL BUDGET OF WILTYCK SCHOOL  
AND WILTYCK HOME SERVICE  
July 1, 1944 - March 31, 1945

CONTRIBUTIONS ABOVE \$ 100

Independent Aid	\$ 1500
Bishop Paddock Estate	1000
Newland Foundation	1000
Turell Fund	1000
Adele R. Levy Fund	2500
John D. Rockefeller Jr	1000
Marshall Field Foundation	10000
I L G W U	500
Amelia S. Ehrman Trust	3000
Marion S. Ascoli Fund	1500
A. & M. Lasker Foundation	1000
William S. Paley Foundation	250
Viola Bernard	500
F. Mayer-Korn	750
Mrs. Franklin D. Roosevelt	700
Roger Strauss Foundation	1000
Blue Hill Foundation	500
Flora & I. Stettenheim Found.	250
Daily Bible Schools	120
New York Foundation	5000
Greater New York Fund	7045
Dr. Marion Kenworthy	300
Joseph Love, Inc	250
L. Broide	250
J. Eckhouse	250
F. Gimbel	250
E. Ballard	1000
Foundation for Child Guidance	250
M. Low	200
D. Norman	150
Mrs. Michael	500
Mrs. D. Thackrey	250
Book of The Month Club	500
Nathan Hofheimer Foundation	3000
Charles Hayden Foundation	5000
	<u>52,255.00</u>

\$ 52,255.00

CONTRIBUTIONS OF \$ 100

The Grant Foundation	\$ 100
St. James Church	100
Mount Olivet Church	100
Louis Weiss	100
Mrs. M. Blitzer	100
William T. Morris Foundation	100
Mrs. Gerda Stein	100
Mrs. J. Bernhard	100
Parents Magazine	100
Edward Hayes	100
A. Simon.	100
Mr. Green	100
A. Willetts	100
C. Halcy	100
D. Campbell	100
Dorothy Levy	100
N.W. Levin	100
L. Alexander	100
H. Hirsch	100
Ch. Buchanan	100
Mr. Grover	100
	<u>2,100</u>

\$ 2,100

CONTRIBUTIONS BELOW \$ 100

\$ 2,935

TOTAL

\$ 57,300

CONTRIBUTIONS TOWARDS CAPITAL INVESTMENT FUND

Marion S. Ascoli Fund	\$ 7,500
William S. Paley Foundation	1,000
Adele R. Levy Fund	10,000
Albert & Mary Lasker Foundation	5,000
Mrs. Albert Lasker, Library	150
The Rosenwald Fund	10,000
	<u>33,550.</u>

TOTAL

\$ 33,550

PURCHASE FUND

(This fund was established for the purchase and equipment for the renovated cottages, staff-quarters and the school in general. It also was to pay for the purchase and laying of linoleum throughout the school-buildings.)

Leon Levy	\$ 1,000
Dr. H.H. Kung	1,000
	<u>2,000</u>

TOTAL

\$ 2,000

GRAND TOTAL

\$ 92,960

WILTYCK SCHOOL FOR BOYS, INC

Estimated Budget

SUMMARY OF ESTIMATED BUDGET

Wiltwyck School  
PERSONAL SERVICE

Expenses

1945-1946

1944-1945

I. Wiltwyck School

	<u>1945-1946</u>	<u>1944-1945</u>
1. Personal Services-----	33,587.23	29,425.00
2. Maintenance & Operation----	42,350.00	44,752.24
3. Special & Temporary Services	<u>1,750.00</u>	<u>1,750.00</u>
	<u>77,687.23</u>	<u>75,927.24</u>

II. Wiltwyck Home Service

1. Personal Services -----	16,218.65	13,914.00
2. Maintenance & Operation----	<u>3,250.00</u>	<u>2,725.00</u>
	<u>19,468.65</u>	<u>16,639.00</u>

INCOME

From the New York City Dept. of Welfare	36,138.00	36,138.00
Fund Raising Campaign-----	<u>63,117.88</u>	<u>57,695.24</u>
	<u>99,255.88</u>	<u>93,833.24</u>

III. CAPITAL INVESTMENTS

1. Annual Painting, Replastering & Painting, Clinic & Infirmary	3,000.00	
2. Amortization of Mortgage on Esopus property	1,000.00	1,000.00
3. Repairs & Renovations for Houses & Buildings.	<u>4,000.00</u>	<u>31,000.00</u>
		<u>32,000.00</u>

IV. Fund-Raising, Public Relations

see special budget.

ADMINISTRATION

1. Executive Director-----	3,500.00	3,500.00
2. Assistant Director -----	1,800.00	1,800.00
3. Secretary -----	1,182.92	1,020.00
4. Dietitian -----		1,320.00
5. Housekeeper & Buyer -----	<u>1,620.00</u>	<u>1,200.00</u>
	<u>8,102.92</u>	<u>8,840.00</u>

BOYS CARE

6. Counsellor -----	1,620.00	1,200.00
7. Counsellor -----	1,399.89	990.00
8. Counsellor -----	<u>1,333.30</u>	990.00
9. Counsellor -----	1,266.65	990.00
10. Counsellor -----	1,246.66	990.00
11. Counsellor -----	1,233.33	990.00
12. Leader -----	1,182.92	990.00
13. Leader -----	1,092.92	990.00
14. Arts & Crafts( new position)	643.64	
15. Arts & Crafts( " " )	600.00	
16. Seamstress-----	850.00	861.00
17. Nightwatchman -----	850.00	780.00

KITCHEN & DININGROOM

18. Chef -----	1,500.00	1,440.00
19. Assistant Chef -----	900.00	792.00
20. Dining Room Supervisor----- ( Instead of Dietitian)	1,020.00	
21. Dining Room Supervisor----- ( Instead of Dietitian)	<u>1,020.00</u>	<u>4,440.00</u>
		<u>2,232.00</u>

PERSONAL SERVICE ( CON'T )1945-1946    1944-1945MAINTENANCE & BUILDINGS

22. Mechanic & Firemen -----	1,150.00	960.00
23. Handyman-----	975.00	1,150.00
24. Handyman -----	<u>600.00</u>	<u>900.00</u>
	2,725.00	2,760.00

HEALTH DEPARTMENT

25. Podiatrician -----	2,400.00	2,400.00
26. Nurse- Registered -----	1,400.00	1,320.00
27. Psychiatrist -----	<u>1,200.00</u>	<u>1,200.00</u>
	5,000.00	4,920.00

MAINTENANCE & OPERATION1945- 1946    1944-45

1. Food -----	20,000.00	20,000.00
2. Clothing -----	3,000.00	4,000.00
3. Fuel & Light -----	6,000.00	5,000.00
4. Laundry -----	3,000.00	3,000.00
5. Building Repairs -----	500.00	1,000.00
6. Transportation -----	1,500.00	900.00
7. Hospitalization -----	300.00	200.00
8. Medical Supplies -----	500.00	500.00
9. Communications -----	900.00	900.00
10. Household Supplies -----	2,500.00	2,000.00
11. Office Supplies -----	300.00	200.00
12. Recreation Equipment -----	300.00	900.00
13. Boys Work & Allowance -----	500.00	800.00
14. Furniture & Fixtures -----	500.00	1,000.00
15. Insurance -----		402.24
16. Special Fees -----	600.00	500.00
17. Program (Arts, Crafts, Camp) -----	1,500.00	2,000.00
18. Interests on Mortgage -----	450.00	<u>450.00</u>
		44,752.24

II.

VILTPYCK HOME SERVICE

1945-1946      1944-1945

PERSONAL SERVICE

Case work supervisor -----	3,600.00	3,600.00
Social worker -----	2,520.00	2,500.00
Social worker -----	2,030.46	2,500.00
Social worker -----	1,863.27	1,970.00
Social worker( new position)	1,850.00	
Office Secretary -----	1,883.00	1,883.00
Stenographer -----	1,571.92	1,571.92
Stenographer( part time )--	700.00	700.00
Porter -----	180.00	180.00
	<u>16,218.65</u>	<u>13,914.00</u>

MAINTENANCE & OPERATION

Office Rent -----	1,200.00	1,200.00
Communications -----	600.00	600.00
Office Supplies -----	500.00	500.00
Transportation -----	900.00	600.00
Fuel & Light -----	50.00	25.00
	<u>3,250.00</u>	<u>2,725.00</u>

TOTAL      19,468.56      16,639.00

III. SPECIAL AND TRAVEL SERVICES

	1945-1946	1944-1945
Surgeon -----	300.00	300.00
Dentist -----	500.00	500.00
Oculist & Optical Services ----	500.00	500.00
X Ray and Chest -----	100.00	100.00
Psychological Exams -----	250.00	250.00
Contingencies -----	<u>1,750.00</u>	<u>1,750.00</u>

Wiltwyck 5

THE WILTYCK SCHOOL FOR BOYS, INC  
MINUTES OF MEETING OF DIRECTORS.

The meeting of the Board of Directors of Wiltwyck School for Boys, Inc. was held at the home of Mrs. David M. Levy, 300 Park Avenue, New York City, on May 3rd, 1945.

The following Directors were present :

Rev. Shelton Hale Bishop  
Judge Jane H. Dolin.  
Dr. Eugene C. Carder  
Mr. George Cochran.  
Mr. Robert Cooper  
Mr. Benjamin Day  
Judge Hubert T. Delany  
Hon. Stanley M. Isaacs  
Dr. Marion Kenworthy

Mrs. Trude W. Lash  
Mrs. David M. Levy  
Judge Justine Wise Polier  
Mr. Howard Seitz  
Dr. Channing H. Tobias  
Mr. Frank H. Totton.  
Mrs. Louis S. Weiss  
Dr. Max Winsor.

Dr. Eugene C. Carder acted as Chairman of the meeting, and Mrs. Trude W. Lash acted as secretary.

1) Report by Committee on expansion :

Mrs. Trude W. Lash reported about the meeting of the Committee with Welfare Commissioner Lansdale. The Committee had hoped that it might be possible to work out an arrangement whereby the State of New York would enter with Wiltwyck School into the same kind of contract it now has with Childrens Village whereby it pays to Childrens Village the sum of \$ 1, 100 annually each for up to 100 boys committed by the Court to the New York State Training School and accepted by Childrens Village due to the crowded situation at the New York State Training School. Commissioner Lansdale made clear that no such arrangement would be possible and that the contract with Childrens Village was not to be taken as a precedent but was an emergency measure decided on from year to year. He further explained that under legislation signed by Governor Dewey the State itself would be able to care for all boys who needed such care. While he saw no objection to an expansion by a private institution in general, he seriously questioned whether Wiltwyck was equipped to take care of " seriously disturbed children " or to take on boys in the 12- 14 year old age group.

The Commissioner expanded his view in a letter to Mr. Bahn which was read to

the meeting by Judge Polier who also read a proposed answer by the Board.

It was moved and unanimously voted that Dr. Carder shall send the proposed letter to the Commissioner in the name of the Wiltwyck Board of Directors. Judge Polier and Judge Delany reported about a visit by 4 members of the Board ( Judge Delany, Mrs. Lash, Judge Polier, Dr. W. <sup>A</sup>nsor ) to the New York State Training School at Warwick. In view of the shocking situation which was found to exist at Warwick the following resolution was unanimously adopted :

RESOLVED that a special Committee of the Board be formed of which Judge Polier is to act as chairman to investigate ways and means by which the situation at Warwick can be brought to the attention of the proper authorities.

The following possibilities were suggested for the consideration of the Committee : A meeting with the Board of Social Welfare; a memorandum about the visit to Warwick to be sent to the members of the Board of Social Welfare and the members of the Board of visitors.

Mrs. Levy reported about the recommendations by the Committee on expansion. The Committee found that urgent need exists for an expansion of the Wiltwyck program for the next higher age group ( 12- 14 years ). It also found that it would not be impossible to secure the necessary funds for needed new buildings and restoration and outfitting of the old buildings, but because of the great difficulty in securing staff and the impossibility in securing additional psychiatric help the Committee regretfully recommended that the Wiltwyck program be expanded at the present moment but that the school should proceed with the further strengthening and intensification of the treatment of the boys now at Wiltwyck. The Committee will attempt to secure the necessary funds for a kitchen- diningroom -unit for the present school.

The report and recommendations by the Committee were unanimously accepted.

2) Finance Report : Mrs. Lash reported about the result of last years Fund Raising Campaign. \$ 93,000 were raised -- \$ 58,000 for the operation fund, \$ 32, 000 for the Capital Investment Fund,, \$ 3,000 for Fundraising expenses . While the financial goal was reached, we were not successful in widening the base of support for the school in the community as much as we had hoped. This was due

to lack of personnel.

An estimated budget for the fiscal year July 1st, 1945- June 30th, 1946 was unanimously adopted. A total of \$ 72, 000 will have to be raised of which \$ 61, 000 will go to the operation budget, \$ 4,000 to the Capital Investment Fund, \$ 7,000 to Fund Raising expenses. The estimated budget does not include possible increases in salaries ( beyond the normal increment ) or insurance payments.

3) Report by Nominating Committee : The Nominating Committee presented nomination for the Board of Directors of Wiltwyck School the name of Mrs. Lester Hofheimer. Mrs. Hofheimer was thereupon elected and Dr. Carder was asked to extend a formal invitation to her to join the Board of Directors.

4) Appointment of Trade Union Committee. Dr. Carder appointed Judge Polier, Judge Delany and Mrs. Lash as members of the Committee to renegotiate with the Social Service Employees Union a new contract to take affect when the old contract expires July 1st, 1945.

5) Date for Annual Board Meeting. The Annual Board Meeting will be held May 31st, 4, 30 p.m.

There being no further business, the meeting was adjourned.

April 26, 1945

Mrs. Joseph Lash  
245 East 11th Street  
New York, N.Y.

Dear Trude:

I am enclosing Mrs. Roosevelt's  
check for \$100.00 made out to Wiltwyck  
School as her contribution as of May  
1st.

Affectionately,

Wiltwick

*J. Leach*

CITIZENS' COMMITTEE ON CHILDREN OF NEW YORK CITY, INC.

12 East 41st Street, New York 17, N. Y.

Executive Director  
Charlotte Carr

OFFICERS

- President  
Mrs. David M. Levy
- Vice President  
Dr. Alice V. Keliher
- Chairman  
Lawrence K. Frank
- Treasurer  
Maxwell Hahn
- Secretary  
Mrs. William Lescaze

May 18, 1945

BOARD OF DIRECTORS

- Dr. Leona Baumgartner
- Mrs. Richard Bernhard
- Dr. Neva R. Deardorff
- Mrs. Audre T. Delany
- Father George B. Ford
- Miss Helen Hall
- Miss Helen M. Harris
- Miss Amy Hostler
- Mrs. Joseph Lash
- Mrs. Samuel A. Lewisohn
- Mrs. Andre Maximov
- Miss Marian McBes
- Mrs. Dorothy Norman
- Judge Justine W. Poller
- Mrs. Franklin D. Roosevelt
- Mrs. Louis S. Weiss

Mrs. Franklin D. Roosevelt  
Hyde Park  
New York

My dear Mrs. Roosevelt:

I consider it extraordinary good fortune that I was able to be with the group who had luncheon with you last week and who visited Wiltwick School under your guidance. You suggested that we make a visit to Warwick together and Adele Levy wanted to join us. Of course, both of us will arrange this at your convenience.

COMMITTEE MEMBERS

- Herschel Alt
- Dr. Viola W. Bernard
- Mrs. Sidney C. Borg
- Dr. William H. Bristow
- Mrs. Edmond Borgia Butler
- Miss Hazel Corbin
- Judge Hubert T. Delany
- Mrs. Mary Draper
- Miss Marie Duffin
- Mrs. Marshall Field
- Dr. Roma Gans
- Miss Cornelia Goldsmith
- Leonard Harrison
- David M. Heyman
- Stanley M. Isaacs
- Miss Anna Kempshall
- Dr. Marian E. Kenworthy
- Mrs. Leona G. Kern
- Mrs. Robert P. Lane
- Mrs. Albert D. Lasker
- Dr. Eduard C. Lindeman
- Dr. Myra A. Logan
- Mr. Austin H. MacCormick
- James Marshall
- Dr. Donovan J. McCune
- Mrs. Herbert Mossler
- Clyde Murray
- Miss Marian Paschal
- Ira S. Robbins
- Mrs. William Seltzer
- Mrs. Joseph R. Swan
- Dr. V. T. Thayer
- Miss Sophie van S. Thels
- Dr. Channing H. Tobias
- Dr. Max Winsor

Believing as I do in government support for the care of juvenile delinquents, I cannot bear to have Warwick standards be as far below the Wiltwick standards as I understand them to be. I believe it is well within the province of our Committee to work on some constructive program in respect to Warwick, if an investigation finds this is necessary. But your going to Warwick will, in itself I am confident, do a great deal to straighten out some of the difficulties there, and if you have the time to go this summer, Mrs. Levy and I very much want to go with you.

Gratefully,

*Charlotte Carr*  
Charlotte Carr

*How can we get letters postulated?*

ORIGINAL RETIRED FOR PRESERVATION

MC

Wiltwyck School

5

FRANK J. LEWIS  
231 SOUTH LASALLE STREET  
CHICAGO R. 1028

June 1, 1945

My dear Mrs. Roosevelt:

I wish to express to you my appreciation of your valuable time and effort in showing me the Wiltwyck School. I want to do something for this excellent enterprise and you will hear from me later.

In the meantime, I thought I would advise you that I am trying to locate sixty of the steel clothes cabinets which I was told were badly needed at the school. I am having my brother, who lives in New York City, endeavor to locate these, and if he does they will be shipped direct to the school.

Also, for temporary relief in the dining room and kitchen, which badly need ventilation, I am having my brother try to locate two or three large window ventilators which would help to change the air in these rooms so that I believe conditions there would be much improved.

I will follow up these two matters. and hope that I will soon be able to have the cabinets and ventilators shipped to Wiltwyck.

I should like to have my wife visit the school in case she is in that vicinity during the summer, and I am sure that this will be agreeable to you.

With best wishes from Mrs. Lewis and myself, I am

Sincerely yours,

*Frank Lewis*

F. J. LEWIS

Mrs. Eleanor Roosevelt  
Hyde Park, N. Y.

FJL T

*Thank you for being able to help  
my wife if she wants to  
visit the school*

*Could you  
help me  
with the  
ventilators*

**The Wiltwyck School for Boys, Inc.**

NEW YORK CITY OFFICE

271 WEST 125TH STREET

TELEPHONE · UNIVERSITY 4-7290

ROBERT L. COOPER  
*Executive Director*

DOROTHY FRITZ  
*Supervisor of Case Work Department*

June 19, 1945

Dear Boardmember :

Enclosed please find a copy of the minutes of the meeting, held  
May 31st, in lieu of the Annual Meeting.

Sincerely,

*Hilda Franke*

Secretary to Mrs. Lash

*fl*

SCHOOL LOCATION: ESOPUS, N. Y. · TELEPHONE: ESOPUS 2411

THE WILMINGTON SCHOOL FOR BOYS, INC.

MINUTES OF MEETING IN LIEU OF ANNUAL MEETING OF DIRECTORS.

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The Annual Meeting of the Directors of THE WILMINGTON SCHOOL FOR BOYS, INC. was held at the home of Mrs. Trude W. Lash, 245 West, 11 Street, New York City on May 31, 1945, following the Annual Meeting of members.

The following Directors were present :

Rev. Shelton Hale Bishop	Dr. John H. Johnson.
Judge Jang H. Bolin.	Mrs. Trude W. Lash
Dr. T. M. Bundrant	Mrs. David H. Levy
Dr. Eugene C. Carder	Judge Justice Wise Folier
Dr. Allan Knight Chalmers	Mr. Henry W. Fope
Mr. Robert L. Cooper	Mrs. Franklin D. Roosevelt
Mr. Maxwell Hahn	Mr. Howard Seitz
Mrs. Lester Hofheimer	Dr. Channing H. Tobias
	Mrs. Louis S. Weiss

The following persons were also present by invitation :

Dr. Henry L. Bibby  
Dr. Virginia Moore

By unanimous consent, the President, Dr. Carder, acted as Chairman of the meeting, and Mrs. Trude W. Lash acted as Secretary thereof.

The Chairman stated that the first item of business before the meeting was the election of officers for the coming year. On motion duly made and seconded, the following persons were nominated for the office set opposite their respective names .

President	Dr. Eugene C. Carder
Vice President	Mrs. David H. Levy
2nd Vice President	Justice Jane H. Bolin.
Secretary	Mrs. Trude W. Lash
Treasurer	Mr. Frank H. Totton.

There being no further nominations, on motion duly made, seconded and unanimously carried , the foregoing persons were duly elected to the respective offices set opposite their names, to serve in accordance with the By- Laws and until the election and qualification of their successors.

On motion duly made and seconded , the following resolution was unanimously adopted :

RESOLVED, that the President be and he hereby is directed to name and designate the members of the Board of Directors who shall comprise the executive committee of the corporation and the membership of all other standing committees to serve until their respective successors shall be selected.

The President nominated the following standing Committees :

EXECUTIVE COMMITTEE

Judge Justine Wise Folier, Chairman  
Judge Jane H. Bolin  
Judge Hubert T. Delany  
Mr. Maxwell Hahn  
Mrs. Trude W. Lash  
Mrs. David M. Levy  
Dr. Channing H. Tobias  
Mrs. Louis S. Weiss.

AND EX- OFFICIO

Dr. Eugene C. Carder  
Mr. Robert L. Cooper  
Mr. Howard Seitz

INTAKE AND SERVICE COMMITTEE

Dr. Viola W. Bernard  
Miss Esther Hilton ( Federation of Protestant Agencies )  
Dr. Marion Kenworthy  
Dr. Moore and Mr. Cooper

FINANCE COMMITTEE

Mrs. Trude W. Lash, Chairman  
Mr. Maxwell Hahn  
Mrs. David M. Levy  
Exofficio Dr. Eugene C. Carder

UNION COMMITTEE

Judge Justine Wise Folier, Chairman  
Judge Hubert T. Delany  
Mrs. Trude W. Lash  
Ex officio Mr. Robert L. Cooper  
Mr. Howard Seitz

NOMINATING COMMITTEE

Judge Jane H. Bolin, Chairman  
Mr. Maxwell Hahn  
Ex officio Dr. Eugene C. Carder

EDUCATION COMMITTEE

Mrs. Louis S. Weiss, Chairman  
Judge Hubert T. Delany  
Mrs. Trude W. Lash  
Judge Justine Wise Polier

The Education Committee, a new Committee, was created to deal with matters of the academic school unit at Wiltwyck and to prepare for the next session of the Legislature at Albany a Bill declaring Wiltwyck a Union free school district.

Judge Polier also reported that during the last year there have been several instances in which Childrens Court had referred white Catholic boys for placement at Wiltwyck because placement in a Catholic institution after full exploration was reported as not possible. The educational qualification at Lincoln Hall have excluded children when educationally retarded, even though they have normal intelligence. It was suggested that if Wiltwyck School is to meet the needs of these children some arrangement should be made through Catholic charities or the representatives of the New York diocese so that they might receive religious instruction of the school. To provide for such instruction at Kingston practically requires almost a full day from a single counsellor each week, and therefore faces a heavy burden on the School. Mr. Seitz was requested to look into this matter and make a recommendation to the Board.

At the request of Dr. Carder Mrs. Lash as Chairman of the Finance Committee reported that the Fund Raising Campaign for the fiscal year ending June 30, 1945, had been successfully completed. \$ 92,960 were raised, \$ 57,300 for regular operating expenses and \$ 33,650 for a Capital Investment Fund, \$ 2,000 for a purchase fund. All renovations planned for the school were completed and the new equipment for which the purchase was authorized is installed.

At the last Directors meeting on May 3rd the budget for the next fiscal year ( July 1, 1945- June 30, 1946) was adopted by the

- 4 -

Board of Directors. This budget to consist of \$ 100,355.68 ,the total to be raised ; \$ 72,217.68 of which had to be raised in contributions and \$ 36,138.00 will be contributed by the Welfare Department of the City of New York. Mrs. Lash stressed that it would be extremely difficult to raise the necessary funds during the coming year and that the cooperation of all members of the Board of Directors would be required. As during the last campaign it would again be necessary to further broaden the base of support for the school.

The finance report was unanimously adopted with a vote of thanks to the Finance Committee.

Mr. Cooper reported about the work of the school during the past year, stressing especially that it had been possible to treat successfully even the most disturbed children who had come to Wiltwyck. This success was accomplished not only by excellent cooperation of the staff at the school with the staff psychiatrist, but by a carefully worked out all over treatment program including an increasingly important Arts and Crafts program. Mr. Cooper's report was adopted with a vote of thanks.

It was stressed, however, that the report should be edited before the planned publication as a brochure and that a statement of the needs of the coming year should be added.

Dr. Carder named a Committee consisting of Mrs. Levy, Mr. Cooper and Mr. Hahn to edit the report.

Dr. Bibby reported that the Health program has been functioning smoothly during the last year, but that 2 major lacks still exist :

- 1) We urgently need a nurse with experience in Public Health work
- 2) Our dental program is completely inadequate.

Dr. Dandrant announced that he has been able to secure some dental equipment for the school and that he is willing to spend a day each month at the school and is now trying to secure services on another dentist for an additional day each month.

Dr. Bibby was asked to discuss his suggestion of nominating a dentist to the Board of Directors with Dr. Bundrant.

A motion of thanks was unanimously voted to Dr. Bundrant for his efforts on behalf of the school.

Dr. Moore, the school psychiatrist, stressed the great need for adequate psychiatric help. During the last year Wiltwyck accepted a larger group of younger children, children who are at the crossroads - still accessible to treatment but in grave danger of serious neurotic development. More direct interview treatment is needed and Dr. Moore suggested that Miss Glenn, a psychiatric social worker who is now doing case work at the Wiltwyck Home Office, might spend more time at the school.

Dr. Cooper announced that the salary for an additional case worker has been voted by the Board and that it already had been decided that Miss Glenn should spend the major part of her time at the school.

Dr. Moore further stressed the great need for additional nursing care if Wiltwyck in the future has to accept as seriously disturbed children as in the past. She pointed out that our experience with white children has been excellent, partially because the white children were chosen very carefully and because the parents had accepted Wiltwyck before the children entered the school. In the future it would be advisable not only to have more white children but to have children with more varying backgrounds.

Memorial to Dr. Winsor.

In the name of Judge Delany, who had to be absent, Judge Polier brought the suggestion to the Board of Directors that our present Bishop Manning House, one of the four dormitory cottages, be renamed Max Winsor House in memory of Dr. Max Winsor whose sudden death 3 weeks ago deprived Wiltwyck of one of its greatest advisors and friends. Judge Polier suggested that dedication ceremonies be held in the fall and that the Board consider raising a small Memorial Fund for a project at Wiltwyck which would strengthen the program in the sense in which Dr. Winsor felt it needed strengthening.

Dr. Garder nominated a Committee consisting of Judge Folier  
Judge Delany and Mr. Cooper to develop the plans for the MAX  
WINSOR MEMORIAL and instructed the secretary to draft a letter  
of sympathy to Mrs. Winsor.

There being no further business, the meeting was adjourned.

THE WILTYCK SCHOOL FOR BOYS, INC.

~~MINUTES OF MEETING OF THE BOARD OF DIRECTORS~~

MINUTES OF MEETING IN LIEU OF ANNUAL MEETING OF MEMBERS.

The Annual Meeting of the Members of the WILTYCK SCHOOL FOR BOYS,

INC. was held at the home of Mrs. Trude W. Lash, 245 West 11 Street, New York City, on May 31, 1945, at 4.30 o'clock in the afternoon, pursuant to notice.

The following Members were present in person :

Rev. Shelton Hale Bishop	Dr. John H. Johnson.
Judge Jane H. Bolin.	Mrs. Trude W. Lash
Dr. T. H. Blandrant	Mrs. David H. Levy
Dr. Eugene C. Carder	Judge Justine Wise Polier
Dr. Allan Knight Chalmers	Mr. Henry W. Pope
Mr. Robert L. Cooper	Mrs. Franklin D. Roosevelt.
Mr. Maxwell Hahn	Mr. Howard Seitz
Mrs. Lester Hofheimer	Dr. Channing H. Tobias
	Mrs. Louis S. Weiss.

The following members were present by Judge Justine Wise Polier and Trude W. Lash, proxies :

Dr. Viola W. Bernard	Bishop Charles K. Gilbert
Mr. George Cohron	Mr. Austin H. McCormick
Mr. Benjamin Day	Mr. Frank M. Totton.
Judge Hubert T. Delany	
Hon. Stanley H. Issacs.	

The following persons were also present by invitation :

Dr. Henry L. Bibby  
Dr. Virginia Moore

By unanimous consent, the President, Dr. Carder, acted as Chairman of the meeting, and Mrs. Trude W. Lash acted as Secretary thereof.

The Secretary presented to the meeting a notice of the meeting and an affidavit thereof, in accordance with the By-laws of the Corporation. On motion duly made, seconded and unanimously carried, the notice and affidavit were ordered to be filed with the records of the meeting.

After examining the proxies presented at the meeting, the Secretary reported that there was present at the meeting, in person and by proxy, a quorum of members. On motion duly made, seconded and unanimously carried, the proxies of the Members were ordered to be marked by the Secretary for identification and filed with the records of the Corporation.

Upon recommendation of the Nominating Committee of Judge Jane I. Bolin, Chairman, Maxwell Hahn and Dr. Eugene C. Carder ex officio, Dr. Carder submitted for nomination to serve as the Directors of the Corporation for the forthcoming year the following members :

Viola M. Bernard  
Rev. Shelton Hale Bishop  
Judge Jane I. Bolin  
Dr. Eugene C. Carder  
George Cohron  
Robert L. Cooper  
T.H. B'ndrant.  
Allan Knight Chalmers  
Judge Hubert T. Delany  
Bishop Charles K. Gilbert  
Maxwell Hahn  
Rufus H. Hartill  
Hon. Stanley H. Isaacs  
Mrs. Lester Hofheimer  
John H. Johnson.

Marion E. Kenworthy  
Trude W. Lash  
Mrs. David H. Levy  
Austin H. MacCormick  
O. Clay Maxwell  
Judge Justine Wise Polier  
Henry W. Pope  
Benjamin C. Robeson.  
Mrs. Franklin D. Roosevelt.  
Robert W. Searle  
Howard Seitz  
Channing H. Tobias  
Frank H. Totton  
Mrs. Louis S. Weiss.

On motion, duly made, seconded and unanimously carried, the foregoing persons were nominated as Directors to serve in accordance with the By-Laws. Thereafter, the polls having remained open for further nominations, and there having been no further nominations, upon motion duly made, seconded and unanimously carried, the foregoing persons were duly elected Directors of the Corporation to serve in accordance with the By-Laws until the next Annual Meeting of Members and until election and qualification of their respective successors,

There being no further business, the meeting on motion adjourned.

**The Wiltwyck School for Boys, Inc.**

NEW YORK CITY OFFICE

271 WEST 125TH STREET

TELEPHONE · UNiversity 4-7290

ROBERT L. COOPER  
*Executive Director*

DOROTHY FRITZ  
*Supervisor of Case Work Department*

June 20, 1945

My dear Miss Thompson :

Enclosed please find a formal receipt for Mrs. Roosevelt 's  
contribution of \$ 100 toward the work of Wiltwyck School for Boys.

Yours sincerely,

*Hilda Frankel*

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SCHOOL LOCATION: ESOPUS, N. Y. · TELEPHONE: ESOPUS 2411

THE WILTWYCK SCHOOL FOR BOYS, Inc.  
271 WEST 125th STREET, NEW YORK 27, N. Y.

35

Date June 20, 1945

Name Mrs. Franklin D. Roosevelt

Address Hyde Park, N.Y.

We acknowledge with thanks receipt of your payment  
indicated below.

\$ 100.00

~~\$ One hundred 00/100~~

*Thurston G. Lash*  
Chairman, Finance Committee

*Wielnych School*

MRS. JOSEPH LASH  
245 WEST ELEVENTH STREET  
NEW YORK 14, NEW YORK

July 2, 1945

Dearest Mrs. Roosevelt :

*Wielnych*

Many thanks for your check. Mrs. Frankel and I have been going through the files to determine exactly where we stand now. We have to raise \$ 70,000 and have up to date raised approximately \$ 30,000 in contributions and pledges. In addition Mrs. Field offered to supply the salary of a remedial teacher. Another \$ 15,000 should be fairly easy as we shall definitely get contributions from the New York Foundation, the Hofheimer Foundation, the Greater New York Fund and a few smaller foundations.

I was told this morning that Mrs. Hofheimer has definitely pledged \$ 50,000 for the new kitchen- diningroom unit, and to-night I am to see Justine and Adele to discuss our building plans with them. There are always so many extra expenses connected with new buildings that I would not vote for going ahead until we are sure that we have thought of every eventuality.

We are having a thunderstorm with as yet little rain and not much coolness.

Much love to you,

*Adele*

My love to Tommy

11

C

TRUDE W. LASH  
245 WEST 11TH STREET  
NEW YORK 14, NEW YORK

Wiltwyck

July 2, 1945

Dear Miss Thompson :

I enclose a formal receipt for Mrs. Roosevelt's  
contribution towards the work of Wiltwyck School.

Yours sincerely,

Hilde Frombeel

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THE WILTWYCK SCHOOL FOR BOYS, Inc.  
271 WEST 125th STREET, NEW YORK 27, N. Y.

42

Date.....July 2, 1945.....

Name .....Mrs. Franklin D. Roosevelt.....

Address .....Hyde Park, N.Y......

We acknowledge with thanks receipt of your payment indicated below.

\$.....100.....

.....One hundred 00/100.....

Thorne D. Lash

Chairman, Finance Committee

W: Htwyck

W.  
October 5, 1945

My dear Mr. Gardner:

I do not think I should speak at the ceremonies dedicating the building to Dr. Winger. That should be reserved for his intimate friends who can speak with real knowledge.

I shall be delighted to be present and to know what a fine person he was, but I never knew him well and I feel the speaking should be done by people who were his real friends. Judge Falier would be a much better person than I.

Looking forward very much to having the Board at Hyde Park before the meeting.  
I am,

Very cordially yours,

# The Wiltwyck School for Boys, Inc.

NEW YORK CITY OFFICE

271 WEST 125TH STREET

—:0:—

TELEPHONE · UNIVERSITY 4-7290

## BOARD OF DIRECTORS

### *President*

EUGENE C. CARDER, D. D.

### *First Vice President*

ALLAN KNIGHT CHALMERS, D. D.

### *Second Vice President*

Judge JANE BOLIN

### *Secretary*

TRUDE W. LASH

### *Treasurer*

FRANK M. TOTTON

VIOLA W. BERNARD, M. D.  
Rev. SHELTON HALE BISHOP  
BENJAMIN DAY  
T. M. BUNDRANT, D. D. S.  
Judge HUBERT T. DELANY  
Bishop CHARLES K. GILBERT  
MAXWELL HAHN  
RUFUS M. HARTHILL  
Hon. STANLEY M. ISAACS  
JOHN H. JOHNSON, M. D.  
MARION E. KENWORTHY, M. D.  
Mrs. DAVID M. LEVY  
AUSTIN H. McCORMICK  
O. CLAY MAXWELL, D. D.  
Judge JUSTINE WISE POLIER  
HENRY W. POPE  
BENJAMIN C. ROBESON, D. D.  
Mrs. FRANKLIN D. ROOSEVELT  
ROBERT W. SEARLE, D. D.  
HOWARD SEITZ  
CHANNING H. TOBIAS  
Mrs. LOUIS S. WEISS  
MAX WINSOR, M. D.

ROBERT L. COOPER  
*Executive Director*

October 3, 1945

Mrs. Franklin D. Roosevelt  
29 Washington Square  
New York, N. Y.

My dear Mrs. Roosevelt:

The Executive Committee of the Wiltwyck School met yesterday afternoon at the apartment of Mrs. Lash and discussed in some detail the program for the meeting of October 13. I am sure you will share our satisfaction that we are going to have a large attendance. We are grateful, indeed, to you for helping to assure us on that point.

I am going to presume upon your interest in the school and particularly in your appreciation of Dr. Max Winsor to ask you to speak at the dedication of the building which we are going to name for him. This ceremony is scheduled for 4:30 p.m., following the Board meeting. We are asking Dr. Tobias to speak on what Dr. Winsor meant to the Harlem community and Mr. Cooper will tell what Dr. Winsor meant to him as a young social worker. We would call on you first. I will open the service with very brief introductory remarks and close it with a formal but simple statement, naming the house in the name of Dr. Winsor.

It was Judge Polier's thought that possibly you would want to gather your talk around "What a person like Dr. Winsor means to Board members and members of the community." You are, of course, free to choose any subject you wish and treat it in any way you wish.

Assuring you of my keen personal interest in the program as outlined and my gratitude for your participation in it all, I am

Sincerely yours,



Eugene C. Carder

ECC:M

SCHOOL LOCATION: ESOPUS, N. Y. · TELEPHONE: ESOPUS 2411

# The Wiltwyck School for Boys, Inc.

NEW YORK CITY OFFICE

271 WEST 125TH STREET

—:O:—

TELEPHONE · UNIVERSITY 4-7290

## BOARD OF DIRECTORS

*President*

EUGENE C. CARDER, D. D.

*First Vice President*

ALLAN KNIGHT CHALMERS, D. D.

*Second Vice President*

Judge JANE BOLIN

*Secretary*

TRUDE W. LASH

*Treasurer*

FRANK M. TOTTON

October 9, 1945

VIOLA W. BERNARD, M. D.  
Rev. SHELTON HALE BISHOP  
BENJAMIN DAY  
T. M. BUNDRANT, D. D. S.  
Judge HUBERT T. DELANY  
Bishop CHARLES K. GILBERT  
MAXWELL HAHN  
RUFUS M. HARTHILL  
Hon. STANLEY M. ISAACS  
JOHN H. JOHNSON, M. D.  
MARION E. KENWORTHY, M. D.  
Mrs. DAVID M. LEVY  
AUSTIN H. MACCORMICK  
O. CLAY MAXWELL, D. D.  
Judge JUSTINE WISE POLIER  
HENRY W. POPE  
BENJAMIN C. ROBESON, D. D.  
Mrs. FRANKLIN D. ROOSEVELT  
ROBERT W. SEARLE, D. D.  
HOWARD SEITZ  
CHANNING H. TOBIAS  
Mrs. LOUIS S. WEISS  
MAX WINSOR, M. D.

ROBERT L. COOPER  
*Executive Director*

Mrs. Franklin D. Roosevelt  
29 Washington Square West  
New York 11, N. Y.

My dear Mrs. Roosevelt:

In the light of your letter of October 5 I can do no other, of course, than to accede to your wish in the matter of speaking at the ceremony dedicating the building to Max Winsor. I am asking Judge Polier to do it. I am hoping she will feel that she can do this.

I appreciate your point of view and again want to express to you our very deep regard for the value of what you are doing in connection with Wiltwyck School and particularly for the friendly and personal approach you have to the whole matter.

Looking forward to being with you at Hyde Park with the members of the Board, I am

Very sincerely yours,



Eugene C. Carder

ECC:m

Wiltwyck

October 26, 1945

Dear Boardmember :

Enclosed please find the minutes to the Board Meeting on October 15th

Sincerely,

Trude W. Lash  
Secretary, Board of Directors

THE WILTYWYCK SCHOOL FOR BOYS, INC  
MINUTES OF MEETING OF DIRECTORS.

The meeting of the Board of Directors of Wiltwyck School for Boys, Inc. was held at the School, Esopus, N.Y. on October 13th.

The following Directors were present :

Dr. Viola Bernard  
Judge Jane Bolin  
Dr. T.M. Bundrant  
Mr. Robert Cooper  
Dr. Eugene C. Carder  
Mr. Benjamin Day  
Mr. Maxwell Hahn  
Mrs. Lester Hofheimer  
Hon. Stanley M. Isaacs  
Mrs. Trude W. Lash

Mrs. David M. Levy  
Judge Justine Wise Polier  
Mr. Henry Pope  
Dr. Benjamin C. Robeson  
Mrs. Franklin D. Roosevelt  
Mr. Howard Seitz  
Dr. Channing H. Tobias  
Mr. Frank Totton  
Mrs. Louis S. Weiss

The following persons were present by invitation :

Miss Natalie Dunbar  
Miss Esther Hilton  
Mr. David Stillman

Mrs. Lash, Chairman of the Finance Committee reported about the financial situation of the school at present and the planned money raising campaign. Approximately \$ 72,000 has to be raised for this budget year in addition to the percapita contribution of the Welfare Department of New York City. The sum of \$ 40,000 has been contributed or pledged by foundations and individual donors while \$ 32,000 is still to be found. The preparations for the finance campaign have been completed; an illustrated pamphlet explaining the work and program of the school will be sent to a list of 8000 names which have been collected during the summer. It will be the first attempt to raise funds through the mails and no startling results can be expected. In addition to our pamphlet we are planning to send out an open letter by Richard Wright. We also hope to secure the long awaited MARIAN ANDERSON benefit for January. Still the task of finding sufficient funds for this years work will be largely on the shoulders of the individual Board members.

Though the Board members had authorized funds for a Public Relations secretary no full-time staffmember has been appointed as it has

not been possible to find anyone able to fill that job. Mrs. Goodman will work part- time during the fundraising campaign.

Mr. Cooper announced the appointment of Miss Natalie Dunbar as casework- supervisor in the place of Miss Dorothy Fritz who accepted a position with a large institution in Philadelphia. He also reported the resignation of Dr. Virginia Moore, the staff psychiatrist due to her acceptance of a full- time position with the Bureau of Child Guidance. No one has as yet replaced Dr. Moore, but Mr. Cooper with the help of several Board members is canvassing the field.

Mr. Cooper then told of plans to strengthen the Wiltwyck program through psychological tests given to children both on their entering and leaving Wiltwyck. Judge Polier explained that it is often extremely difficult to gain accurate knowledge about the children as the reports about them are compiled from different sources and are therefore not uniform. If each child is tested on entering the school and again on leaving the school we shall be able to judge from our own experience whether their period at the school helps the children to function more adequately. Such a psychological study will be important not only to gain knowledge about what happens to the child at the school, but will also help us in the development of our work with the children during their stay at the school. It would be valuable to test a group of 80 children as they enter Wiltwyck , and again as they leave. Such a study would probably take two years. Mrs. Levy and Judge Polier have discussed the problem with Dr. Tulchin who would be willing to undertake the task. Mr. Hahn suggested that Judge Polier consult with Sheldon and Eleanor Glich of Harvard to get their experience in the field.

A motion was offered and carried authorizing the Board to employ Dr. Tolchin to test 80 children on their entering and leaving Wiltwyck the sum of \$ 2, 400 was allotted for this purpose.

Mrs. Weiss reported about the progress of the Education Committee

in its work to improve the Academic School at Wiltwyck. Wiltwyck had a quota of four teachers in the past, but this year a fifth has been added. The good effects of reducing the size of the classes are already felt. In general the school is better this year, especially the older boys seem to be more adjusted. Most of the children have had an unhappy school experience in New York City and need a different experience in order to get real benefits. Much depends on the understanding of the children's emotional needs on the part of the teachers. Wiltwyck should in cooperation with the Board of Education give teachers " Inservice Training " which would help them to meet the special needs of our children , and the teachers now seem cooperative and eager to learn. Efforts must be made to adapt the school curriculum to the needs of the children. The Education Committee of the Board has been able to work out an informal arrangement with Walden School whereby Mrs. Regli, former Principal of Walden School, visits Wiltwyck once a week and discusses the curriculum with the teachers. In other fields the Education Committee has not yet been able to carry through its plans : It was not possible to have special teachers appointed and no remedial teacher has been found as yet.

It is too early to say whether the present experience will work out successfully or whether it will be necessary to introduce again a bill at Albany , declaring Wiltwyck " a union free school district."

A vote of thanks to Mrs. Regli for her very helpful work to the school was carried unanimously.

Mr. Stillman reported on the work with the boys at Wiltwyck. It is important not to forget that every child at Wiltwyck has experienced enough frustration to warp his personality. He has lived in conflict especially with the white community. While he has heard a great deal about Democracy he has never himself experienced Democracy. Wiltwyck is successful in its work because the child is given a chance to live

Democracy. The children are under the supervision of an interracial staff. They play, eat and work together. Color is no longer an important factor. While in the beginning the relationship of Wiltwyck School with the Community of Esopus was difficult, the attitude is now changing. The children, strengthened by their experience at Wiltwyck show great dignity in their relationship to the outside world.

The Board then discussed the question of the new diningroom-kitchen and auditorium for which the necessary funds have been found during the summer.

Mrs. Levy reported that our architect has advised us to postpone the building date until prices are more stable and materials more easily available. At the moment it is not possible to make an even approximate estimate of the building cost.

Dr. Carder announced that the Federation of Protestant Welfare Agencies has made a grant of \$ 1,900 towards converting the present diningroom and kitchen into a workshop and library.

Judge Polier reported that our contract with the Social Service Employees Union has not yet been signed.

There being no further business the meeting was adjourned.