MR 210 "QUADRANT" Conference.

August, 1943

Map Room
Box 78
Folder 3
Quebec,
August 22, 1943.

MEMORANDUM FOR

Mr. Dewey Long.

The President studied the tentative schedule submitted for the return train trip about 6:00 p.m. on Saturday, August 21st. His comments are as follows:

(a) Leave Quebec 11 p.m.
(b) Leave Ottawa for Highland, rather than Washington.
(c) After delivering the President and the members of the party who will spend the week-end at Poughkeepsie and Hyde Park, the train should take other passengers to Jersey City where they will be free to provide their own transportation to Washington. The train is to remain at Jersey City until Sunday night when the President wishes to leave Hyde Park for Washington, to arrive Monday morning. The President directs that all of the present party are free to return to Washington except those who may be required for communications at Poughkeepsie and possibly Miss Nashmeister to look out for mail.

The program for Ottawa is correct except that times should be inserted to agree with the schedule outlined by the Secretary to the Governor-General. at and from Ottawa.

The times for arrival and departure by train are approved.

Wilson Brown,
Rear Admiral, U.S.N.,
Naval Aide to the President.

Copy to:
Mr. Stephen T. Early
Lt.-Col. Chester Hammond, USA.
PROGRAM AT OTTAWA

11:00 a.m. Arrive Deep Cut Station, Ottawa.

Leave train and drive to Parliament Hill.

12:00

Outdoor address to members of the Senate and the House of Commons, and public.


Proceed to Government House for luncheon.

12:30

Short ceremony after luncheon (in the Governor-General's room, Government House) for conferring honorary degree of Doctor of Laws from the University of London.

Enter cars for drive to include stopping at the American Legation and receiving Mr. Atherton's staff (without getting out of car); then to Mr. Mackenzie King's summer residence, "Kingsmere", and returning to the Prime Minister's town house for tea.

12:45

2:00

2:15

6:30 p.m. Leave Ottawa.
TE TATIVE SCHEDULE

THURSDAY, August 24, 1943
Lv. Quebec City (Canadian National RR)...

WEDNESDAY, August 25, 1943.
Ar. Deep Cut Station, Ottawa (C.N.R.R) ....
Train level ramp at Deep Cut St.
Lv. Ottawa, Deep Cut Station (C.N.R.R)....
Canadian National diner through...

THURSDAY, August 26, 1943
Ar. Highland, N.Y. (N.Y.C. RR) .............

Members of the party

THE PRESIDENT

Stephen Early
Admiral McIntire
Admiral Brown
Harry Hopkins

Miss Tully
George Fox
W. Rigdon
Jack Romagna
Miss Hochmeister

dewy Long
John Cook
Monty Snyder
Valet
Sgt. Hoch, U.S.M.C.
Sgt. Cooobs, U.S.A.

Secret Service Agents.

(*) Time from Deep Cut to Parliament Hill
August 9, 1943

MEMORANDUM FOR MR. HICKERSON:

The following message from the President was received in the White House Map Room during the night:

"Proposed Canadian release is approved as to text and procedure."

The duty officer in the office of the Secretary of State was notified August 8th at 2330.

CHESTER HAMMOND,
Lt. Colonel, General Staff,
Asst. to the Military Aide.

DECLASSIFIED
By Deputy Archivist of the
By W. J. Stewart Date__
THE SECRETARY

This Message has not been paraphrased, and should be paraphrased before being transmitted.
SECRETARY OF STATE
WASHINGTON

U.S. URGENT
August 7, 1943

Briefly confirming our telephone conversation.

External Affairs advises that it is proposed to inform the press confidentially and under strict censorship next Monday evening that an announcement will be made in Quebec on Tuesday evening regarding a meeting which will be held there between Prime Ministers Churchill and King.

The text of the announcement is as follows:

"The Prime Minister of Great Britain has arrived in Canada accompanied by Lord Leathers, the Minister of War Transport for United Kingdom and British Chiefs of Staff. Mr. Churchill was received on arrival by Mr. Mackenzie King and during his stay in Canada will be guest of Canadian Government. Mr. Churchill will have discussions with Mr. Mackenzie King and later on will attend a conference with President Roosevelt and Combined Chiefs of Staff of United States and United Kingdom."

External Affairs asks official U.S. approval presumably (White House) of the text of this announcement and whether we
-2- #38, August 7, 6 p.m., from Ottawa and whether we have any comment to make on the general schedule set forth herein.

ATHERTON

WTD
Commander Coleridge spoke with Dr Coleman (who is organizing conference for Prime Minister) (security) reference a proposed importation of approximately 175 Canadian and United States Press Representatives. Dr Coleman agreed it was highly undesirable to bring all these people to Quebec. His only information was to the effect that he was likely to receive instructions to reserve 150 rooms in another hotel for press men. Coleman will represent to appropriate Canadian authorities a possible bad press resulting from 175 disgruntled press men sitting in Quebec and receiving little or no news. He would be grateful if you would put this point to OWI and suggest to them that they, after consultation with War Information Board Canada, warn US Press that they will in all probability be wasting the time of any press men they send to Quebec. It would of course be possible for OWI and WIB to give adequate warning if "Head men" decide to give press conference. Please show to Redman.

ACTION: CCS (Gen Deane)  
INFORMATION: OPD  
               SGS

CM-IN-5435 (8 Aug 43) 0245Z flw
From: Quebec
To: Brig General Deane Combined Chiefs of Staff

Unnumbered 7 August 1943

The following procedure for air defense will be in force at the Quebec Airport Ancienne Lorette.

Do not fly within 10 miles of Quebec City except approaching airport. Approach to the airport should be made in the quadrant 180 degrees to 270 degrees.

Aircraft should attempt to contact the tower approximately 25 miles out for any further instructions.

Reference the airport information furnished by air courier today Aug 7 the following is added.

16000 gals of 100 octane gasoline will be available on Monday Aug 9 10000 will be reserved for U.S.

Correct distance from town to read 6 miles from outskirts of city. Add nearest hill being 2 miles due northwest rising to approximately 1800 feet.

Col McCarthy
From: Quebec
To: Unnumbered
7 August 1943

Following for Brigadier Redman and Generals Deane CCS from McCarthy and Coleridge.

1. Following are general arrangements for conference. We suggest you issue these to appropriate personnel prior to departure. During their stay in Quebec the party will be the guests of the Canadian Government.

Accommodation.

The general lay-out of the accommodation in the Chateau Frontenac Hotel which has been completely taken over is as follows:

A. Office Accommodation

The U.S. and British Staffs have been allotted office accommodation on the 3rd floor. Arrangements have been made to ensure the complete security of this floor and admission to this floor is restricted to those holding a special pass. No special security arrangements have been made for any other floor of the hotel except the 6 conference rooms will be guarded when in use.

CM-IN-5322 (7 Aug 43)
B. Sleeping Accommodation

Arrangements have been made to accommodate all officers, officials, and essential enlisted personnel in the hotel. Other enlisted personnel will be accommodated and fed in barracks provided in the Citadel. The 4th floor of the hotel is reserved for the Canadian Delegation and the remaining floors are allocated to the U.S. and British Delegations. The hotel will otherwise be empty except for some 12 long standing residents whom for health or other reasons must remain. These persons will be controlled and will eat in their rooms.

C. Meal Arrangements

Two dining rooms have been arranged in the hotel. Dining room A on the first floor (consisting of the three main hotel dining rooms) will be used by officers and senior personnel. Dining room B on the ground floor is to be used by enlisted personnel. In addition it is expected that junior personnel will normally make use of this room.

D. Refreshments

A lounge on the main floor just off the lobby, where refreshments will be served, has been arranged for senior officials and officers of the equivalent of field rank and above. An additional lounge is available for junior officers and civilian personnel on the terrace floor overlooking the river, where drinks may be purchased.

E. Facilities

The normal facilities of the hotel such as laundry service, pressing, and room service will be provided.
Gratuities to the hotel staff will be attended to by the Canadian Government, and will not be expected by the hotel staff unless of course a special individual service is performed.

**Transportation**

Individual cars have been allocated to certain senior officers and officials and each will bear an initial. A pool of cars will be available throughout the 24 hours for all other members of both delegations for official purposes. These cars are normally available for transportation only within the city limits of Quebec. Should, for any reason, it be desired to proceed outside Quebec, permission should be asked through the appropriate administrative authority. Transportation officers will be stationed in the front hall.

**Telephones**

A special switchboard operated by U.S. service personnel has been installed in the hotel. All offices are connected to this switchboard and the sleeping accommodations of certain senior officers and officials. Those may be distinguished by the fact that dial type hand sets are installed. Those rooms on the hotel switchboard are fitted with the old type of telephone with independent receiver and transmitter. It should be borne in mind that telephones of this type lack any security. If there is some question as to whether the number being called is a security phone or not information should be obtained from the service switchboard operator.

**Newspapers**

Arrangements have been made by the Canadian Government to provide adequate numbers of the principal U.S. and Canadian daily.
Administration

An administrative office under the auspices of the Canadian Government has been set up in the library of the hotel. Any contact on administrative matters should in the first instance be made through the appropriate U.S. or British administrative office.

Security

General security will be under the control of the R.C.M.P. The following system of passes has been established:

A. Pink admits bearer to the hotel less the 3rd floor conference rooms.

B. Blue admits bearer to hotel including 3rd floor conference rooms.

C. Buff admits bearer to the Citadel less the residence.

D. White (a very restricted pass) admits bearer to Citadel including residence and all parts of the hotel.

E. White surcharged residence staff admits to Citadel and residence but not to the hotel.

These instructions are being issued over the signature of the permanent Under Secretary of State for Canada, Dr. Coleman.

2. Sleeping accommodations have been arranged for British Washington party as follows:

CM-IN-5322 (7 Aug 43)

COPY No. 3

THE MAKING OF AN EXACT COPY OF THIS MESSAGE IS FORBIDDEN
<table>
<thead>
<tr>
<th>NAME</th>
<th>ROOM NUMBER</th>
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</thead>
<tbody>
<tr>
<td>Bradnam</td>
<td>5504</td>
</tr>
<tr>
<td>Butcher</td>
<td>1519</td>
</tr>
<tr>
<td>Buzzard</td>
<td>716</td>
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<tr>
<td>Carver</td>
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<td>Charman Marine</td>
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<tr>
<td>Day</td>
<td>503</td>
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<tr>
<td>Fray</td>
<td>1509</td>
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<tr>
<td>Inglis Jones</td>
<td>1520</td>
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<tr>
<td>MacLeod</td>
<td>4212</td>
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<tr>
<td>MacReady</td>
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<td>Mainprice</td>
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<td>Maynard</td>
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<tr>
<td>Milbourn</td>
<td>1518</td>
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<tr>
<td>McBride</td>
<td>1516</td>
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<tr>
<td>McNair</td>
<td>907</td>
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<tr>
<td>Noble</td>
<td>901 903</td>
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<tr>
<td>Peden</td>
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<td>Porter</td>
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<td>Redman</td>
<td>908 910</td>
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<td>Shepherd</td>
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<td>Tellemache</td>
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<td>Tomes</td>
<td>518</td>
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<tr>
<td>Wansbrough Jones</td>
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<tr>
<td>Warburton</td>
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<td>Welsh</td>
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<td>Dill</td>
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<td>Kirwin</td>
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<td>McKay</td>
<td>501</td>
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<tr>
<td>Steno for Mr Hayward</td>
<td>4213</td>
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<tr>
<td>R.A.F. Clerk</td>
<td>3517</td>
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<tr>
<td>Chinese Valet</td>
<td>5707</td>
</tr>
</tbody>
</table>

Suggest all luggage is labelled with appropriate room number before departure. List giving U.S. room accommodation will be sent down by air.

ACTION: GEN. DEANE
INFORMATION: QFD
SGS

CM-IN-5322 (7 Aug. 43) 1221Z cen
COPY No. 3

THE MAKING OF AN EXACT COPY OF THIS MESSAGE IS FORBIDDEN
FOR GENERAL MARSHALL'S EYES ONLY

URGENT

From: London USFOR
To: WAR

No. W 2618 31 July 1943

Eyes only. Personal for General Marshall from Sir John Dill signed Devers.

Your R 1275 July 30th.

I put Admiral Leabys suggestion to the British Chiefs of Staff who much appreciate it and have asked me to say that they accept it with pleasure. They are much looking forward to the meeting.

No Sig.

1275 is CM-OUT-11970 (30 Jul 43) SGS

ACTION: GEN. DEANE
INFORMATION: OPD
CofS

CM-IN-22582 (31 Jul 43) 1618Z cen

COPY No. 3

THE MAKING OF AN EXACT COPY OF THIS MESSAGE IS FORBIDDEN
SECRETARY, GENERAL STAFF

JULY 30, 1943

COMMANDING GENERAL
USFOR, LONDON, ENGLAND

Number 1275

Admiral Leahy speaking for US Chiefs of Staff (for Devers' eyes only to be transmitted immediately to Field Marshal Sir John Dill) feels that British Chiefs of Staff should preside at Quadrant in view of location of meeting.

Marshall

ORIGINATOR: SGS

INFORMATION: OPD
General Deane

CM-OUT-11970 (30 Jul 43) 1906Z ems

COPY No. 2/0 "Quadrant" THE MAKING OF AN EXACT COPY OF THIS MESSAGE IS FORBIDDEN
MEMORANDUM FOR Lieutenant Colonel Hammond,
Map Room,
White House.

1. The following suggested method for numbering radio messages between your office and radio station WTE and between the White House Telegraph Office and radio station WTE during the proposed trip beginning at 310230Z is furnished for your approval.

   a. The messages from the Map Room: White followed by message number.

   b. The messages to the Map Room: Black followed by message number.

   c. Messages from White House Telegraph Office: Gray followed by message number.

   d. Messages to White House Telegraph Office: Blue followed by message number.

2. It is further suggested that the above identification symbols and numbers be included in the text of the message in cipher. It is important, however, that these identifying symbols and numbers not appear in the same place in all messages. For example: In White number one if the identifying symbol and number appears at the beginning of the message, the same symbol and next number should appear at the end of the text in White number two, or these symbols and numbers may be placed anywhere in the text of the message in parenthesis provided they do not appear in the same place in two consecutive messages.

DeWitt Green
Major, Signal Corps,
Commanding Detachment.

Date 5-13-43
Signature RFP