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MEMOS -- MISCELLANEOUS
(Folder 2 of 2)

000117

MEMOS-MISCELLANEOUS

Folder 2

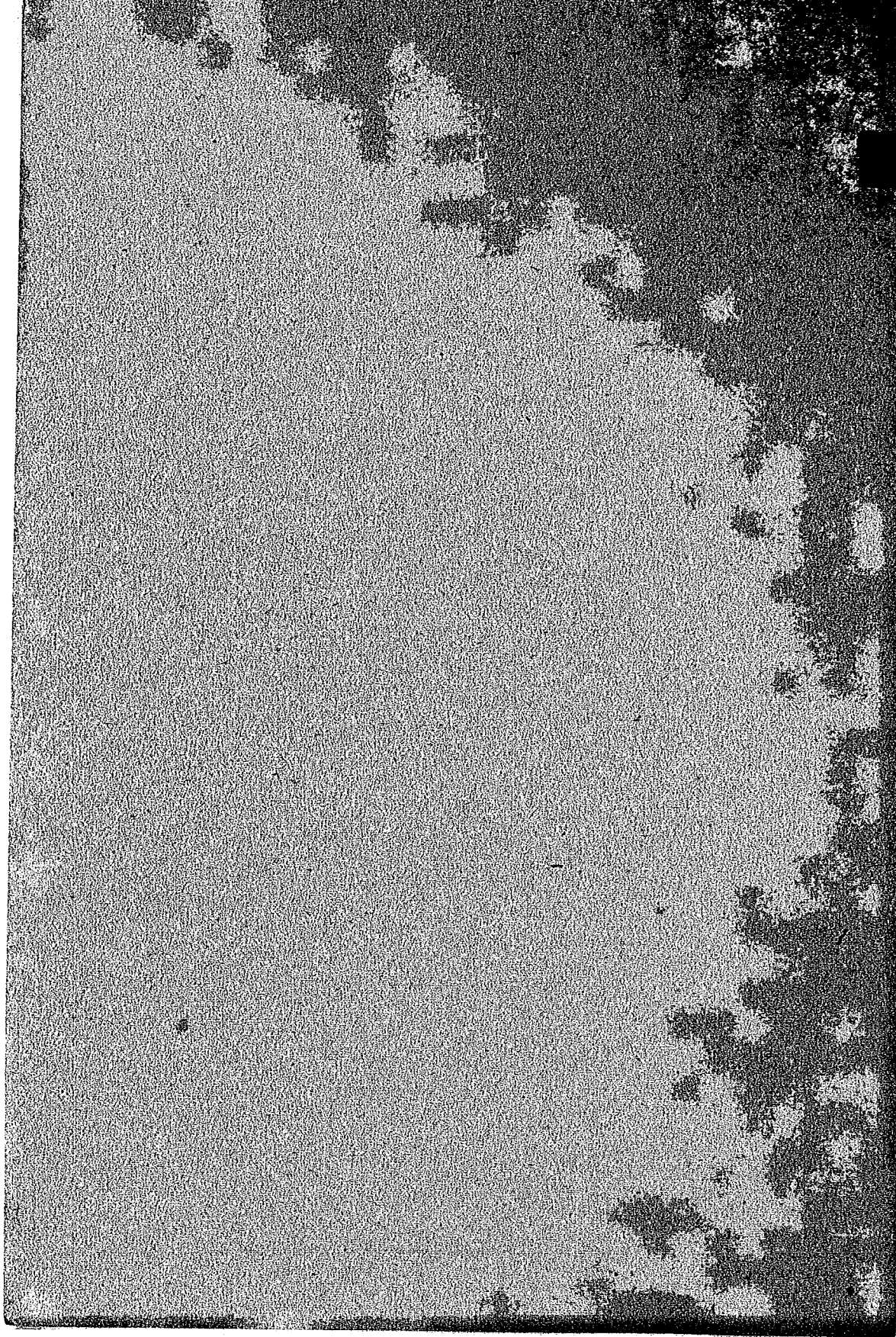
1. GENERAL
2. MISCELLANEOUS MATERIAL (TAKEN FROM MR. BROWN'S FILES)

General Correspondence

WAR REFUGEE BOARD RECORDS

Box 17

000118



000119

JUN 22 1945

To : Mr. Hassett

From: Mr. O'Dwyer

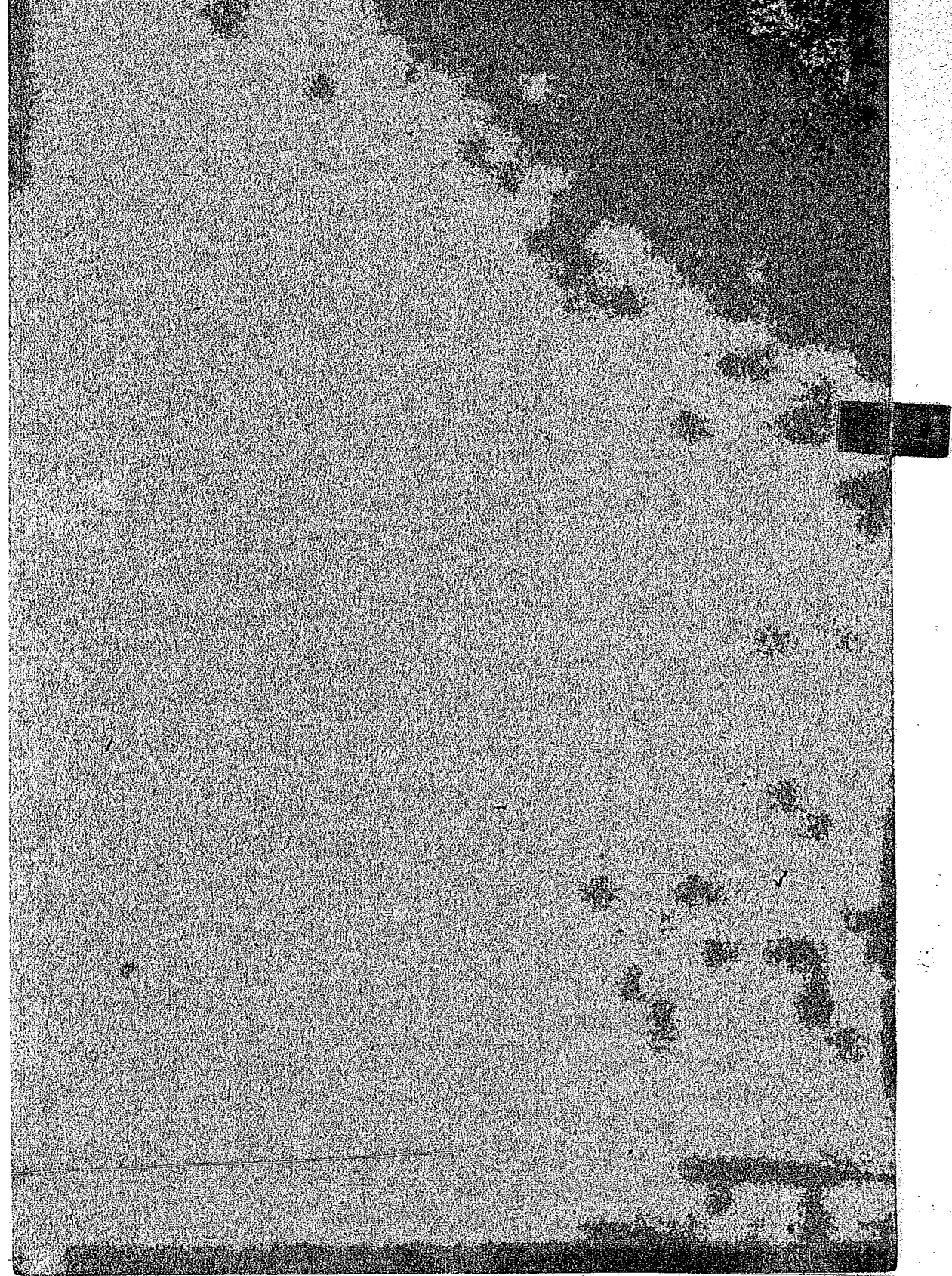
I am returning herewith a letter from Pvt. Ellis Sprinkle which apparently was intended for the Veterans Administration and was referred to the War Refugee Board in error.

(Signed) William O'Dwyer

EBT EBT:inp 6/22/45

Det -


000120



000121

March 19, 1945

Received from War Refugee Board, one florescent lamp.
on a loan basis.



William Avery
Chief, Office Service Section

To Mrs. Schwartz,
7.7.C.

000 122

TREASURY DEPARTMENT

INTER OFFICE COMMUNICATION

DATE January 22, 1945

TO Mr. David White, War Refugee Board
FROM Robert Evans, Foreign Funds Control

In accordance with the agreement between Messrs. Schmidt and Noble, dated February 4, 1944, and your recent conversation with Mr. Catebell, I wish to advise you that Foreign Funds Control will request reimbursement from the War Refugee Board, effective January 1, 1945, for the following employees of the Administrative Services Division:

Wolter, Linda F.	Typist, CAF-2, \$1440.
Holmes, Charlene E.	Multilith Operator, CAF-2, \$1500.
Luigi, Anna L.	Personnel Clerk, CAF-4, \$1800.
Ree, Melva E.	Payroll Clerk, CAF-4, \$1800.

Robert Evans
Executive Officer

*Noted
1-22-45
dw*

*Mr. Noble approves
JA 1/23/45.*

000 123

REC TION FOR DISBURSING FUND

O. S. B. S.

War Refugee Board

(Department or establishment)

DISBURSING OFFICE

(Bureau or office)

January 7, , 1945

To the Secretary of the Treasury:

Please cause warrant to issue, chargeable to the undermentioned appro-
priations, and to the officer named herein, as follows:

(Reserved for "Paid" Stamp)

\$ 125,000.00

(Amount of this requisition)

G. F. Allen

(Name)

Chief Disbursing Officer

(Title)

TREASURY ANNUAL NO. 1

(Address)

Washington, D. C.

TREASURER OF THE UNITED STATES, \$ 125,000.00

D. O. Symbol No. 100-4990

(Depository, if other than Treasurer U. S.)

\$

(Amount)

June 20, 1942

(Date of his bond)

\$ 50,000.00

(Amount)

The records or information in this office indicates that the amount requested does not exceed the
ordinary requirements of the officer named.

The officer's last report shows a balance on hand of \$ 165,717.69

The last account due from this officer was rendered within the statutory time and there is no
existing delinquency under Section 12 of the Act of July 31, 1894 (28 Stat., 209), or acts amendatory thereof.
Issue recommended:

(Signed) David White

David White

Administrative Officer

Title

GENERAL ACCOUNTING OFFICE.

GENERAL ACCOUNTING OFFICE.

This requisition is DISAPPROVED because

This requisition is APPROVED for

\$

Comptroller General of the United States.

Comptroller General of the United States.

By

By

, 19

, 19

APPROPRIATIONS

AMOUNT

1151800 Salaries and Expenses, War Refugee Board, 1945

125,000.00

If necessary, the list of appropriations may be continued on back of the requisition.

10-2292

000124

TREASURY DEPARTMENT

INTER OFFICE COMMUNICATION

DATE

October 30, 1944

TO : Mr. David White, War Refugee Board

FROM: Mr. Hayden, Foreign Funds Control

Listed below is the equipment purchased from the War Refugee Board appropriation.

- 9 Dictionaries
- 15 Pedestal Lamps
- 3 Portable Typewriters
- 1 3 x 5 Card Cabinet (2 drawer)
- 16 Olive Green Wood File Cases
- 1 Imitation Walnut File Case
- 1 Mimeograph Machine and Stand



000125

October 31, 1944

: Mr. David White , War Refugee Board

: Mr. Hayden, Foreign Funds Control

Locations of equipment purchased from the
War Refugee Board appropriation.

Dictionaries

Mrs Towler	1
Miss Okun	1
Miss Drury	1
Miss Gravina	1
Mr Marks	1
Mrs Hill	1
Miss Rosette	1
Mrs Tuney	1
Mrs Wills	1
Mr White	1
Total	<u>9</u>

Lamps - Pedestal

Miss Hodel	1
Mrs Towler	2
Miss Gravina	1

000126

September 23, 1944

The items listed below owned by Foreign Funds Control are located in the various offices of the War Refugee Board, Main Treasury Building as of this date.

	<u>Condition</u>
11 Desks, Clerical Walnut 60 x 34	Good
1 Desk, clerical Mahogany 60 x 34	"
6 Desks, Secretary Walnut 60 x 34	"
1 Desk, Secretary Mahogany 42 x 29	"
2 Lamps Goose neck 1 - Junk -	"
2 Lamps mushroom on swivel arm	"
1 Lamp Desk Tall stand (Mr. Pehle)	"
10 chairs, Swivel with arms Walnut	"
4 chairs, Straight with arms Walnut	"
3 chairs, Typist Metal	"
1 chair, Typist Wood mahogany	"
6 chairs, Typist Wood walnut	" 23326
1 File Case 4 drawer metal Imitation walnut	" <i>to Mrs. Bogert-Lyde</i>
1 File case 5 drawer metal Green	"
2 File cases 4 drawer Green metal	"
1 Costumer, Mahogany	"
1 Card Case 3 x 5 - 6 drawer Mahogany	"
4 Book cases, 3 section	"
1 Stand, Typewriter Green wood	"
2 Stand, Typewriter Walnut wood	"
2 Trays, wooden desk Mahogany	"

000128

September 23, 1944

The typewriters listed below owned by Foreign Funds Control are located in various offices of the War Refugee Board, Main Treasury as of this date.

L. C. Smith

1A1675105-11
1A1544832-14
1A1664788-11
1A1673077-11
1A1669885-11

Ret 10/10/44

1A1703161-11
(large type)
1A1709596-11
1A1731704-11
1A1680936-11

Remington

J404964
X557154 - *T...*
X561122
X575184

X522363
X506211
X560959

Royal

K.M.M.
2727773
2782698 *Ret 10/10/44*

K.M.M.
2774609

In addition to the above, our records show the following machines charged to War Refugee Board: K.M.M. 2771611; K.M.M. 2664081; Underwood S.S. 5573142; Remington J353976, J348786 and J353911.

000129



DEPARTMENT OF STATE
WASHINGTON

August 15, 1944

My dear Mr. Stewart:

There has been received your letter of August 10, 1944 with enclosures, concerning your requirement from the appropriation, "Foreign Service Pay Adjustments, Appreciation of Foreign Currencies, 1945".

A letter is today being directed to the Bureau of the Budget requesting that the sum of \$4,000 be allotted to the War Refugee Board for utilization during the 1945 fiscal year. You will subsequently be advised of the action taken in connection with this matter.

Sincerely yours,

Laurence C. Frank
Chief, Division of
Foreign Service Administration

Mr. Ward Stewart
Assistant Executive Director
War Refugee Board
Washington 25, D. C.



000130

SCHEDULE OF OFFICERS OR EMPLOYEES AUTHORIZED
TO CERTIFY VOUCHERS FOR PAYMENT TO DISBURSING OFFICERS
UNDER THE EXECUTIVE BRANCH OF THE GOVERNMENT

Schedule No. **2**

Department,
Establishment, **War Refugee**
or Agency **Board**

Pursuant to Public Law No. 389, approved December 29, 1941, the officers or employees mentioned below, are hereby authorized to certify for payment, effective **August 2,** 1944, vouchers of the classes indicated opposite their names. Bond has been fixed by me in the amount shown.

Name	Vouchers to be certified		Place of Payment	Amount of Bond
	Class	For Bureau or Office		
David White	All	War Refugee Board	Washington, D. C.	\$5,000

Acting *Joseph B. Friedman*
Head of Department, Establishment
or Agency.

000131

SCHEDULE OF OFFICERS OR EMPLOYEES AUTHORIZED
TO CERTIFY VOUCHERS FOR PAYMENT TO DISBURSING OFFICERS
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	Class	For Bureau or Office		
David White	All	War Refugee Board	Washington, D. C.	\$5,000

Acting Joseph B. Friedman
Head of Department, Establishment
or Agency.

000131

AUG 3 1944

Dear Mr. Allen:

There is attached Schedule No. 2 (in triplicate) of the War Refugee Board designating Mr. David White, Administrative Officer, as a certifying officer effective August 2, 1944, to certify vouchers for the Board. Enclosed also are seven copies of signature cards for Mr. White, and his bond executed with the Aetna Casualty and Surety Company.

Yours very truly,

(Signed) Ward Stewart

Ward Stewart
Assistant Executive Director

Mr. G. F. Allen
Chief Disbursing Officer
Treasury Department
Washington, D.C.

Enclosures.

WStewart; pdk 8/1/44

000132

ADDRESS OFFICIAL COMMUNICATIONS TO
THE SECRETARY OF STATE
WASHINGTON, D. C.



DEPARTMENT OF STATE
WASHINGTON

In reply refer to
FA 101.402/47

June 17, 1944

The Secretary of State presents his compliments to the Executive Director of the War Refugee Board and refers to his letter of April 28, 1944 regarding an allotment to cover Foreign Service pay adjustment on Mr. Roswell D. McClelland's salary and per diem.

In this connection there is enclosed herewith a copy of the Department's telegram no. 1988 of June 7, 1944 to the American Legation at Bern, Switzerland, authorizing such payments to Mr. McClelland through June 30, 1944.

Enclosure:

Copy of telegram no. 1988
of June 7, 1944 to Bern.

SP

000133



DEPARTMENT OF STATE
WASHINGTON

In reply refer to
101.402/47

June 9, 1944

My dear Mr. Pehle:

Reference is made to your communication of April 28, 1944, requesting an allotment of \$600 from the appropriation "Foreign Service Pay Adjustments, Appreciation of Foreign Currencies, 1944", in order that Mr. Roswell D. McClelland, a Special Attaché for the War Refugee Board in Switzerland, might be reimbursed.

Information has now been received to the effect that the sum of \$600 has been made available to your agency by means of Warrant no. 699, dated May 30, 1944.

Sincerely yours,

For the Secretary of State:

G. Howland Shaw
Assistant Secretary

Mr. J. W. Pehle,
Executive Director,
War Refugee Board,
Washington 25, D. C.

NAR
W.S.



000134