Widen Elevation (Personnel)
Lisbon, November 30, 1944.

Mr. David White,
Administrative Officer,
War Refugee Board,
Treasury Building,
Washington.

Dear Mr. White:

Thank you very much for your letter of November 20 explaining to me the regulations concerning leave, etc. I fully understand that inasmuch as I am entering the employ of the State Department, the War Refugee Board's obligation to pay my passage home ceases. As Dr. Dexter has already written you, I am taking a four-day leave beginning tomorrow and will start work with the State Department on December 5.

I have enjoyed my work with the War Refugee Board and I am sorry that it has come to an end.

With many thanks again for your kind letter and good wishes, and with good wishes to you, I am

Sincerely yours,

Eleanor Widen
AMT-1041
Distribution of true
reading only by special
arrangement. (W)

Lisbon
Dated November 27, 1944
Rcvd 7:35 p.m.

Secretary of State,
Washington.

4075, November 27, 2 p.m.
THIS IS WRB 264

Detailed answer (REURTEL 3005, WRB 117, November 21)
with signed receipt for equipment and bank statement
of remittance to Treasurer of U.S. airmailed Waud
Stewart, Assistant Director, today. Dexter leaves
for London probably December 4, address care Amembassy.
Widen staying with Embassy, Lisbon.

NORWEB

WTD
The following for Dexter is WRB 117.

Dexter and Widen to separate close of business November 30, 1944. Dexter earned annual leave nineteen days two hours and Widen fourteen days. The Board will pay expenses Dexter to London but he must make own arrangements to get there. Should he go London, terminal leave becomes effective upon arrival there and Legation is authorized to pay him through terminal period. If Dexter or Widen return to United States, the Legation is authorized arrange transportation on reimbursable basis.

We understand Widen to work for Legation effective December 1, and if correct, leave is not transferrable.

Office equipment to be stored with Legation until final disposition is arranged with Department here, following receipt of inventory requested in our #2877 of November 3. The balance of the Special Account should be returned to the Board by check payable to the Treasurer of the United States.
November 20, 1944

Miss Eleanor Widen
War Refugee Board
United States Legation
Lisbon, Portugal

Dear Miss Widen:

The State Department called us to see if there would be any objection on our part to your working for them in Lisbon, beginning December 1. We informed them that there was none.

During your service abroad you have earned annual leave in the amount of fourteen days. This annual or terminal leave would be effective beginning December 1 and would end December 16, close of business. However, the regulations forbid payment of per diem to employees on annual leave. Again leave regulations forbid your being paid from two Government payrolls simultaneously and I understand from the State Department here that this leave which you have accumulated while working for the Board cannot be transferred to your new job. To sum up, were you to take leave you would be paid salary only, which is $6.75 a day, and would lose your per diem of $7.00. Should you elect to return to this country, your separation date here would include this terminal leave.

A letter is going out at this time also to Mr. Dexter, instructing him that should you decide to return here in December that the State Department should arrange for your transportation on a reimbursable basis.

I wish at this time to thank you for your work with the Board and to tender my best wishes in whatever you undertake.

Very truly yours,

(Signed) David White
David White
Administrative Officer

[Handwritten note: David White]
November 20, 1944

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War Refugee Board
United States Legation
Lisbon, Portugal

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(Signed) David White
David White
Administrative Officer

White:hand
November 20, 1944

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War Refugee Board
United States Legation
Lisbon, Portugal

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Very truly yours,

(Signed) David White
David White
Administrative Officer

DWhite:hmd
Secretary of State,
Washington.

1975, 26th, 1 p.m.

Widen arrived safely. Please telegraph Embassy authorizing payment salary and per diem giving date commencement. This for accounting department.

DJ WTD

State is preparing reply.

W.D. 6/28
OATH OF OFFICE, AFFIDAVIT, AND DECLARATION OF APPOINTEE

War Refugee Board

A. OATH OF OFFICE

I, [Name], do solemnly swear (or affirm) that I will support and defend the constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter. SO HELP ME GOD.

B. AFFIDAVIT

Do further swear (or affirm) that I do not advocate, nor am I a member of any political party or organization that advocates the overthrow of the Government of the United States by force or violence, and that during such time as I am an employee of the Federal Government, I will not advocate nor become a member of any political party or organization that advocates the overthrow of the Government of the United States by force or violence.

C. DECLARATION OF APPOINTEE

Do further certify that (1) I have not paid or offered or promised to pay any money or other thing of value to any person, firm, or corporation for the use of influence to procure my appointment; (2) I will observe the provisions of the Civil Service law and rules and Executive orders concerning political activity, political assessments, etc., and (3) the answers contained in my Application for Federal Employment, filed with the above-named department or establishment, which I have reviewed, are true and correct as of this date, except for the following (if necessary, use additional sheet; if no exceptions write "none"; if (4) is executed, the reverse of this sheet need not be used):

Subscribed and sworn before me this ___ day of ________, A.D., 19___ at _______, (City) _______, (State)

[SEAL] RITA M. BENNAN
NOTARY PUBLIC
Commission Expires March 9, 19___

NOTE.—If the oath is taken before a Notary Public the date of expiration of his commission should be shown.
DECLARATION OF APPOINTEE

This form must be completed before entrance on duty. Every question must be answered. Any false statement in this declaration will be grounds for cancellation of appointment or dismissal from employment. False pretension is a criminal offense and will be prosecuted accordingly.

1. Personal Address 20 Sylvan St North
   (Street and Number) Danvers, Mass.
2. Who should be notified in case of emergency? Peter F. Wilcox
   (Name) Mass.
3. Does the U.S. Government employ to a civilian capacity any relative of yours (other than by blood or marriage) with whom you have been found within the past 6 months? Yes or No? Yes
   If so, enter such relative's name in the blank below.

<table>
<thead>
<tr>
<th>Name</th>
<th>Position or Office (Give street number, if any)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>(1) Position and (2) Temporary or not, and (3) Department or office to which employed</td>
</tr>
<tr>
<td></td>
<td>1.</td>
</tr>
</tbody>
</table>

4. Place of birth
   (When) Foxtown
   (Town) (State or Country)

Indicate "Yes" or "No" answer by placing X in proper column.

5. Are you a citizen of the United States? Yes
   (Town) (State or Country)

6. Are you a citizen of the United States? No
   (Town) (State or Country)

7. Have you been arrested or imprisoned for a federal offense? No
   (Town) (State or Country)

8. Do you hold any position or office under the United States or any State, Territory, District, or Territory? Yes
   (Town) (State or Country)

9. Are you a member of the U.S. Civil Service Commission? No
   (Town) (State or Country)

10. Have you been discharged for misconduct or violation of the rules of the court? Yes
    (Town) (State or Country)

11. Do you hold any position or office under the United States or any State, Territory, District, or Territory? Yes
    (Town) (State or Country)

INSTRUCTIONS TO APPOINTING OFFICER

The appointing officer is advised to determine in his own judgment whether this appointment would be in accordance with the Civil Service Act, the applicable civil-service regulations, the War Service Regulations, and rule of Congress pertaining to appointments. The form should be kept for future reference.

12. Space for detailed answers to other questions.

<table>
<thead>
<tr>
<th>Item</th>
<th>Write in left column numbers of items to which detailed answers apply</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>1.</td>
</tr>
</tbody>
</table>

(8) Members of Family.—Section 22 of the Civil Service Act provides that whenever there are any or more members of the family in the classified service, the appointment of the applicant should be referred to the Civil Service Commission. If the answer to question 8 of this form shows foreign birth and the application shows birth in the United States, the case should be referred to the Civil Service Commission.

(9) Citizenship.—The responsibility for ascertaining the fitness of an appointee rests with the appointing officer. The Civil Service Commission is unlawful to make the appointment subject to proof of citizenship, or to the application shall be referred to the Civil Service Commission. If the answer to question 9 of this form shows foreign birth and the application shows birth in the United States, the case should be referred to the Civil Service Commission.

(10) Members of Family.—Section 22 of the Civil Service Act provides that whenever there are any or more members of the family in the classified service, the appointment of the applicant should be referred to the Civil Service Commission. If the answer to question 10 of this form shows foreign birth and the application shows birth in the United States, the case should be referred to the Civil Service Commission.

(11) Citizenship.—The responsibility for ascertaining the fitness of an appointee rests with the appointing officer. The Civil Service Commission is unlawful to make the appointment subject to proof of citizenship, or to the application shall be referred to the Civil Service Commission. If the answer to question 11 of this form shows foreign birth and the application shows birth in the United States, the case should be referred to the Civil Service Commission.

(12) Members of Family.—Section 22 of the Civil Service Act provides that whenever there are any or more members of the family in the classified service, the appointment of the applicant should be referred to the Civil Service Commission. If the answer to question 12 of this form shows foreign birth and the application shows birth in the United States, the case should be referred to the Civil Service Commission.
June 9, 1944

The Secretary of State presents his compliments to the Executive Director of the War Refugee Board and refers to his letter of May 3, 1944 regarding salary and per diem payments to be made to Miss Eleanor Widen, who is going to Lisbon, Portugal, to serve as secretarial assistant to Mr. Robert C. Dexter, Special Attaché of the War Refugee Board at Lisbon.

In this connection there is enclosed a copy of the Department's airgram no. A-357 of May 11, 1944 to the American Legation at Lisbon authorizing such payments to Miss Widen.

Enclosure:

Copy of airgram no. A-357 of May 11, 1944 to Lisbon.
AIRGRAM

NO. A-357
TIME 2:50 P.M.

THE 2

11, 1944,

AIRGRAN

LISBON,

War Refuge Board is sending Miss Eleanor Widen to Lisbon in the near future to serve as secretarial assistant to Mr. Robert C. Dexter, Special Attaché of the W.R.B.

The Legation is authorized to pay her salary at the rate of $2000 per annum plus overtime and per diem at the rate of $7.00. Both items are effective the date of her departure for Lisbon.

Include payments in regular accounts for reimbursement by W.R.B. in accordance with Section V-45 as authorized by its letter of May 3, 1944.

HULL
(EPT)
MISS ELEANOR WIDEN
UNITED SERVICE COMMITTEE
45 BEACON STREET
BOSTON, MASSACHUSETTS

JUN 9 1944

FOLLOWING WIRE RECEIVED FROM HOWARD FYFE, DESPATCH AGENT, 45 BROADWAY, NEW YORK CITY: "SAILING DATE ADVANCED TO THIRTEENTH. ELEANOR WIDEN MUST REPORT PHILADELPHIA THIRTEENTH."

(Signed) Ward Stewart
Ward Stewart
Assistant Executive Director
War Refugee Board
MISS ELEANOR WIDEN
UNITED SERVICE COMMITTEE
45 BEACON STREET
BOSTON, MASSACHUSETTS

JUN 9 1944

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(Signed) Ward Stewart
Ward Stewart
Assistant Executive Director
War Refugee Board

Ward Stewart, puk 6/9/44
MISS LEANOR WIDEN
20 SYLVAN STREET
DANVER, MASSACHUSETTS

FOLLOWING WIRE RECEIVED FROM HOWARD FYFE, DESPATCH AGENT, 45 BROADWAY, NEW YORK CITY: "SAILING DATE ADVANCED TO THIRTEENTH. LEANOR WIDEN MUST REPORT PHILADELPHIA TUESDAY."

(Signed) Ward Stewart

Ward Stewart
Assistant Executive Director
War Refugee Board
Dear Miss Widen:

Before you leave the country for the War Refugee Board, it will be necessary that we have on file for you a completed "Oath of Office" Form No. 61a. It will be appreciated if you will execute the enclosed form, have it notarized, and return it to this office at your early convenience. The entries below the double line at the end of the form will be made in this office.

Yours very truly,

[Signature]

Ward Stewart
Assistant Executive Director

Miss Eleanor Widen
Unitarian Service Committee
25 Beacon Street
Boston 8, Massachusetts

Enclosure.
WARD STEWART, ASSISTANT EXECUTIVE DIRECTOR
WAR REFUGEE BOARD, EXECUTIVE OFFICE, OFFICE OF THE PRESIDENT
SAILING DATE ADVANCED TO THIRTEENTH; ELEANOR WIDEN MUST
REPORT PHILADELPHIA TWELFTH
FYFE.
1203P.
Dear Mr. Ryfo:

In accordance with our telephone conversation you will find enclosed a transportation request for Miss Eleanor Widen to cover her steamship passage from Philadelphia to Lisbon, together with a copy of our letter of authorization to Miss Widen in this connection. I trust that this material will provide the proper basis for Miss Widen's passage.

Yours very truly,

(Signed) Ward Stewart

Ward Stewart
Assistant Executive Director

Mr. Howard Ryfo
U. S. Despatch Agent
43 Broadway
New York 6, New York

Enclosures.

*Stewart: pdk 6/7/44*
EXECUTIVE OFFICE OF THE PRESIDENT
WAR REFUGEE BOARD

INTER-OFFICE COMMUNICATION

DATE June 2, 1944

to Files

FROM Ward Stewart

Subject: Miss Eleanor Widen

I had a call from Miss Widen this morning stating that she was unable to obtain the yellow fever inoculation in Boston and that the closest place to obtain it appeared to be New York City. Under the circumstances we agreed that it would be best for her to make a trip to New York to receive this inoculation and I agreed that the War Refugee Board would reimburse her for her expenditures in connection with this trip.

W.S.
Assistant Executive Director
(Management)
MAY 27 1944

Dear Miss Widen:

We are still attempting to make arrangements for clipper transportation for you, but the traffic is rather heavy and it is not at all clear that we will be able to obtain a clipper priority. The State Department has accordingly suggested that you complete the attached questionnaires for passage on the next Portuguese steamer. When completed the questionnaire should be sent directly to Mr. Howard Fyde, U. S. Despatch Agent, 45 Broadway, New York 6, New York, with an accompanying letter stating that the application is being submitted for consideration in case cancellations are received before the sailing date. We are informed that the space is all assigned at the present time but the chances of a cancellation are rather good. The extra copies of the questionnaires are for your personal records if you wish.

Please let me know as soon as you have a definite date for completion of the inoculations, etc.

Yours very truly,

(Signed) Ward Stewart

Ward Stewart
Assistant Executive Director

Miss Eleanor Widen
Unitarian Service Committee
25 Beacon Street
Boston 8, Massachusetts

WStewart; pdk 5/27/44
Personnel Files

FROM
Ward Stewart

DATE
May 6, 1944

Following discussion with Mr. Warren, I called Miss Widen in Boston and informed her that before she could leave for Portugal it would be necessary that she be inoculated for the following:

- Tetanus
- Typhoid
- Cholera
- Smallpox
- Yellow Fever
- Typhus
This telegram must be paraphrased before being communicated to anyone other than a Governmental agency.

Lisbon

Dated May 5, 1944

Recl'd 8:12 p.m.

Secretary of State,

Washington.

1954, May 5, 10 a.m.

Reference Department's 1208, April 29 and my 1327, May 2 regarding assignment Eleanor Widan. In reconsidering matter emphatically recommend maximum salary and allowances do not exceed $3100 to correspond to that of women now employed by mission. Remuneration of $4,500 excessive and out of proportion to that of employees performing similar duties and responsibilities.

FORWEB

WSB

NPL

CC: Miss Chauncey (For the Sec'y), Messrs. Abrahamson, Akzin, Bernstein, Bullois, Friedman, Gaston, Lessar, Laxford, Mann, Marks, McDonnell, Paul, Peake, Raines, Sargoy, Smith, Standish, Stewart, Weintraub, H. R. White, Tilles, Mrs. John, Miss Hodel, Miss Laughlin, Mrs. Mannon.
My dear Mr. Shaw:

It is noted from No. 1327 from Lisbon, dated May 2, and from the State Department's letter of May 1 to the War Refugee Board (reference FA) that the assignment to Portugal of Miss Eleanor Widen to serve as assistant to Mr. Robert G. Dexter, Special Attaché of the War Refugee Board, has been approved both in Lisbon and in the State Department. It is my understanding that Miss Widen has applied for her passport and is ready to leave on short notice. We are very eager for Miss Widen to depart at the earliest possible date, since Mr. Dexter is very much in need of her assistance in Lisbon.

Pursuant to our exchange of correspondence of March 20 and 28, the War Refugee Board requests that arrangements be made by the Department of State for the payment on a reimbursable basis of Miss Widen's salary of $2,000 per annum, plus $75.00 per diem effective as of the date Miss Widen leaves for Lisbon. Anything that can be done to expedite Miss Widen's passport and air priority will be appreciated.

Yours very truly,

[Signed] J.W. Pehle

J. W. Pehle
Executive Director

Honorable O. Howard Shaw
Assistant Secretary of State
Department of State
Washington, D. C.
The Secretary of State presents his compliments to the Executive Director of the War Refugee Board and acknowledges the receipt of his letter of April 25, 1944 regarding the assignment to Portugal of Miss Eleanor Widen to serve as Secretarial Assistant to Mr. Robert E. Dexter, Special Attaché of the War Refugee Board in Lisbon.

The Department of State has approved this assignment and will issue appropriate instructions to the American Legation at Lisbon as soon as information is received from the War Refugee Board regarding salary payments to be made to Miss Widen at her post.
TELEGRAM FROM

PLAFI

APRIL 20, 1944

AMBASSADOR

LISBON

1944, February 11th

TO MINISTER WILSON FROM V. INAFGUORE BRAIN

Reference your No. 1054 of April 10. Please inform will
accept appointment as secretary assistant to Secretary at
$5,000 per annum plus $7.00 per diem. We propose appointment
as soon as possible and would appreciate your approval.

THIS IS THE LONDON CABLE No. 4

FLL

(Enc)

VETERANS CABLE

1944/45

4/26/44

VS

A-9/5

FA

Sewy, Abrahamson, Akre, Bernstein, Cohn, Dollas, Byrdman, Gunning, Reed, Libbey, Lassett, Magruder, Rase, Ranses, Davis, Neufmark, Bollin, Web, Bednor, Emery, Capt. Nestle,

Stewart, Weinstein, M. D. White, Foley, Fieso.
Dear Miss Widen:

Thank you for your letter of April 26 indicating that you have submitted an application for your passport. Dr. Joy's advice with respect to the title of your position seems sound enough and I would anticipate no difficulty in connection with the form of your name.

As I indicated by telephone, we are pressing the matter with the State Department here and will keep you informed of further developments.

Yours very truly,

(Signed) Ward Stewart
Ward Stewart
Assistant Executive Director

Miss Eleanor Widen
Unitarian Service Committee
25 Beacon Street
Boston 8, Massachusetts
April 26, 1944

Mr. Ward Stuart
Assistant Executive Director
War Refugee Board
Main Treasury Building
Washington, D.C.

Dear Mr. Stuart:

I have today applied for my passport and mailed it air mail registered to the Passport Division.

On Dr. Joy's advice the letter which accompanied the application stated that I was asked to go to Lisbon as Dr. Dexter's "confidential assistant", thus avoiding the use of the word "secretary." I understand that the Portuguese government is opposed to granting visas to individuals who wish to enter the country as "secretaries."

My name on my birth certificate is given as Elenora G. Widen although my legal name is Eleanor Widen. However, I made the application for the passport in the name as given on my birth certificate to avoid confusion.

Sincerely yours,

Eleanor Widen
My dear Mr. Shaw:

The War Refugee Board is appointing Miss Eleanor Widen as secretarial assistant to Mr. Robert G. Dexter, War Refugee Board Special Attaché in Lisbon. Miss Widen's appointment has been suggested by Mr. Dexter in No. 1013 from Lisbon dated April 10. Final arrangements with respect to the appointment will be completed shortly in order that Miss Widen may proceed to her post of duty without delay.

Miss Widen is being instructed to apply for her passport and any other necessary clearances for foreign travel immediately. In view of her duties it will be appreciated if action can be taken to grant her a special passport. Miss Widen's address is 20 Sylvan Street, Danvers, Massachusetts. When Miss Widen is ready to leave the country I should also appreciate your assistance in obtaining an air priority for her.

We will notify you further with respect to salary payments and other administrative arrangements. In the meantime, any action that can be taken to expedite the matters described above will be appreciated.

Yours very truly,

(Signed) J.W. Pehle

J. W. Pehle
Executive Director

Honorable O. Howland Shaw
Assistant Secretary of State
Department of State
Washington, D. C.

cc: Mr. Shaw

S. Stewart; pkx 4/24/44
Following discussion with Mr. Pehle, I called Miss Widen today to notify her that the War Refugee Board was prepared to recommend her appointment as secretarial assistant to Mr. Dexter in Lisbon at the rate of $2,000 per annum, plus the standard living allowance. Miss Widen said that she was ready to accept the appointment and that a letter to that effect was already in the mail to us.

I told Miss Widen that in my judgment it would take about two weeks to clear the appointment in Lisbon and to arrange for the travel. She said that she was sure that she would be able to make her personal arrangements within that period. I also informed Miss Widen that she should apply for her passport and any other necessary clearances for foreign travel immediately and that we had asked the State Department to expedite such papers. After the two-week period, Miss Widen will be able to come to Washington to enter on duty within twenty-four hours notice.

Assistant Executive Director
(Management)
April 24, 1944

Mr. Ward Stuart
Assistant Executive Director
War Refugee Board
Main Treasury Building
Washington, D.C.

Dear Mr. Stuart:

After thinking over your telephone call of last Tuesday, April 18th, I have finally come to a decision regarding Dr. Dexter's cabled request to you. I will be very happy to accept the position as his secretary in Lisbon, provided, of course, that you are still interested in having me go and provided also that my application meets with your approval.

Sincerely yours,

Eleanor Widen

[Signature]

NAR
W.8.4/26
Liipon

Dated April 10, 1944

Land 6:35 p.m., 11th

Secretary of State

Washington

1944

Very secret and far-reaching subject.

Special attention to military affairs desired by

Minister and accepted. He does not approve by dual assignment

for Spain, although it is understood that many problems

are common to both countries and there must be consultation.

It is definite policy of Department to employ only United

States citizens in positions of confidence, therefore, the

suggestion made in my memo is out. If already approached

Nevins should be notified her emergency feasible.

Negative. I have important confidential Secretary Mexican

assistant consent. Have available here. If you have no one

to send immediately, suggest you approach Eleanor Tilton,

my former secretary, 28 Beacon Street, Boston. She might be

available, not yet security checked but used to my ways.

If interested, you must make your own salary arrangements.
2. #1053, tenth from Lisbon

She is excellent secretary but less costly and will take less responsibility than other. Later on, might need executive assistant. Legation will furnish office space. Will need funds immediately for personal and office expenses, transportation and entertainment. Also some compensation for loss my time to Unitarian Committee, who are carrying my salary and must engage extra staff. See my need. Difficult to estimate amount but suggest you cable credit of ten thousand. Impossible secure automobile. Suggest you arrange sending car from America soonest. Lack of transportation seriously handicaps work. Request shipment two typewriters and instructions regarding purchase of same.
I talked with Eleanor Widen in Boston today by long distance telephone. She is completing Form 57 and will send it in.