

WIDEN, ELEANOR (Personnel)

000251



THE FOREIGN SERVICE
OF THE
UNITED STATES OF AMERICA

AMERICAN EMBASSY

Lisbon, November 30, 1944.

Mr. David White,
Administrative Officer,
War Refugee Board,
Treasury Building,
Washington.

Dear Mr. White:

Thank you very much for your letter of November 20 explaining to me the regulations concerning leave, etc. I fully understand that inasmuch as I am entering the employ of the State Department, the War Refugee Board's obligation to pay my passage home ceases. As Dr. Dexter has already written you, I am taking a four-day leave beginning tomorrow and will start work with the State Department on December 5.

I have enjoyed my work with the War Refugee Board and I am sorry that it has come to an end.

With many thanks again for your kind letter and good wishes, and with good wishes to you, I am

Sincerely yours,

Eleanor Widen

Eleanor Widen

100252

DEPARTMENT
OF
STATE

INCOMING
TELEGRAM

DIVISION OF
COMMUNICATIONS
AND RECORDS

AMT-1041
Distribution of true
reading only by special
arrangement. ([REDACTED] -W)

Lisbon

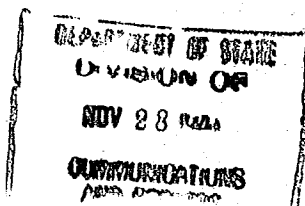
Dated November 27, 1944

Rec'd 7:35 p.m.

Secretary of State,
Washington.

4075, November 27, 2 p.m.

THIS IS WRB 264



Detailed answer (REURTEL 3005, WRB 117, November 21)

with signed receipt for equipment and bank statement
of remittance to Treasurer of U. S. airmailed Waid
Stewart, Assistant Director, today. Dexter leaves
for London probably December 4, address care Amembassy.
Widen staying with Embassy, Lisbon.

NORWEB

WTD

For security reasons
this message is being
transmitted by radio
[REDACTED]

DECLASSIFIED
State Dept. Letter, 1-11-72
By R. H. Parks Date **SEP 13 1972**

000253

DEPARTMENT

OF

State Distribution of true
reading only be special
arrangement. (W)

OUTGOING
TELEGRAM

November 21, 1944

DEPARTMENT OF STATE

5 p.m.

File - Widen
DIVISION OF
COMMUNICATIONS
AND RECORDS

1944 NOV 23 PM 2 40

AMEMBASSY

LISBON
3006

The following for Dexter is WRB 117.

Dexter and Widen to separate close of business November 30, 1944. Dexter earned annual leave nineteen days two hours and Widen fourteen days. The Board will pay expenses Dexter to London but he must make own arrangements to get there. Should he go London, terminal leave becomes effective upon arrival there and Legation is authorized to pay him through terminal period. If Dexter or Widen return to United States, the Legation is authorized arrange transportation on reimbursable basis.

We understand Widen to work for Legation effective December 1, and if correct, leave is not transferrable.

Office equipment to be stored with Legation until final disposition is arranged with Department here, following receipt of inventory requested in our #2877 of November 3. The balance of the Special Account should be returned to the Board by check payable to the Treasurer of the United States.

STETTINIUS
(ACTING)
(GLW)

WRB:MMV:KG
11/21/44

ME

DECLASSIFIED
State Dept. Letter, 1-11-72

By R. H. Parks Date SEP 13 1972

000254

November 20, 1944

Miss Eleanor Widen
War Refugee Board
United States Legation
Lisbon, Portugal

Dear Miss Widen:

The State Department called us to see if there would be any objection on our part to your working for them in Lisbon, beginning December 1. We informed them that there was none.

During your service abroad you have earned annual leave in the amount of fourteen days. This annual or terminal leave would be effective beginning December 1 and would end December 16, close of business. However, the regulations forbid payment of per diem to employees on annual leave. Again leave regulations forbid your being paid from two Government payrolls simultaneously and I understand from the State Department here that this leave which you have accumulated while working for the Board cannot be transferred to your new job. To sum up, were you to take leave you would be paid salary only, which is \$6.75 a day, and would lose your per diem of \$7.00. Should you elect to return to this country, your separation date here would include this terminal leave.

A letter is going out at this time also to Mr. Dexter, instructing him that should you decide to return here in December that the State Department should arrange for your transportation on a reimbursable basis.

I wish at this time to thank you for your work with the Board and to tender my best wishes in whatever you undertake.

Very truly yours,

(Signed) David White
David White
Administrative Officer

DWhite:hmd
dw

000255

November 20, 1944

Miss Eleanor Widen
War Refugee Board
United States Legation
Lisbon, Portugal

Dear Miss Widen:

The State Department called us to see if there would be any objection on our part to your working for them in Lisbon, beginning December 1. We informed them that there was none.

During your service abroad you have earned annual leave in the amount of fourteen days. This annual or terminal leave would be effective beginning December 1 and would end December 16, close of business. However, the regulations forbid payment of per diem to employees on annual leave. Again leave regulations forbid your being paid from two Government payrolls simultaneously and I understand from the State Department here that this leave which you have accumulated while working for the Board cannot be transferred to your new job. To sum up, were you to take leave you would be paid salary only, which is \$6.75 a day, and would lose your per diem of \$7.00. Should you elect to return to this country, your separation date here would include this terminal leave.

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I wish at this time to thank you for your work with the Board and to tender my best wishes in whatever you undertake.

Very truly yours,

(Signed) David White

David White
Administrative Officer

DWhite:hmd

000256

November 20, 1944

Miss Eleanor Widen
War Refugee Board
United States Legation
Lisbon, Portugal

Dear Miss Widen:

The State Department called us to see if there would be any objection on our part to your working for them in Lisbon, beginning December 1. We informed them that there was none.

During your service abroad you have earned annual leave in the amount of fourteen days. This annual or terminal leave would be effective beginning December 1 and would end December 16, close of business. However, the regulations forbid payment of per diem to employees on annual leave. Again leave regulations forbid your being paid from two Government payrolls simultaneously and I understand from the State Department here that this leave which you have accumulated while working for the Board cannot be transferred to your new job. To sum up, were you to take leave you would be paid salary only, which is \$6.75 a day, and would lose your per diem of \$7.00. Should you elect to return to this country, your separation date here would include this terminal leave.

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I wish at this time to thank you for your work with the Board and to tender my best wishes in whatever you undertake.

Very truly yours,

(Signed) David White
David White
Administrative Officer

DWhite:hmd

000257

DEPARTMENT
OF
STATE

INCOMING
TELEGRAM

X-2684
DIVISION OF
COMMUNICATIONS
AND RECORDS

KEM-80

PLAIN

Lisbon

Dated June 26, 1944

Rec'd 9:47 p.m.

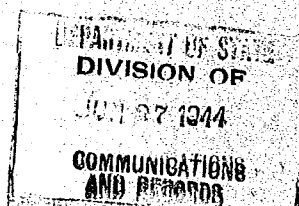
CONTROL COPY

Secretary of State,

Washington.

1975, 26th, 1 p.m.

WRB 81.



Widen arrived safely. Please telegraph Embassy
authorizing payment salary and per diem giving date
commencement. This for accounting department.

NORWEB

DJ WTD

*State is preparing
reply.*

W.D. 6/28

000258

000099

DECLARATION OF APPOINTEE

This form, if required, is to be completed before entrance on duty. Every question must be answered. Any false statement in this declaration will be grounds for cancellation of application or dismissal after appointment. False personation is a criminal offense and will be prosecuted accordingly.

1. Present Address 20 Sylvan Street (Street and Number) Danvers, Mass. (City and State)

2. Who should be notified in case of emergency? Peter J. Wideman (Name) father (Relationship)
20 Sylvan Street (Street and Number) Danvers, Mass. (City and State)

3. Does the U. S. Government employ in a civilian capacity any relative of yours (either by blood or marriage) with whom you live or have lived within the past 6 months? Yes or No? No If so, for each such relative fill in the blanks below. If additional space is necessary, complete under item 12.

Name	Post-office address (Give street number, if any)	(1) Position and (2) Temporary or not, and (3) Department or office in which employed	Relation-ship	Married or single	Age
1. _____					
2. _____					
3. _____					
1. _____					
2. _____					
3. _____					
1. _____					
2. _____					
3. _____					

4. Place of birth Foxborough (Town) Mass. (State or Country)

Indicate "Yes" or "No" answer by placing X in proper column

	Yes	No	12. Space for detailed answers to other questions.
5. Are you a citizen of the United States?	<input checked="" type="checkbox"/>		ITEM NO. Write in left column numbers of items to which detailed answers apply
6. If foreign born, have you furnished proof of naturalization or citizenship to (1) the U. S. Civil Service Commission?			
(2) this agency in connection with this appointment?			
7. Since you filed application resulting in this appointment, has there been any change in the status of your citizenship, or of the persons through whom you gained your citizenship?		<input checked="" type="checkbox"/>	
8. (a) Do you hold any position or office under the United States or any State, Territory, County, or Municipality?		<input checked="" type="checkbox"/>	
If so, state the place, position, and salary under item 12.			
(b) Are you willing to resign such position or office if it becomes necessary to do so in order to hold the Federal position?			
9. Do you receive any pension or other benefit for military or naval service or an annuity from the U. S. or D. C. Government under any Retirement Act?		<input checked="" type="checkbox"/>	
If so, give details under item 12, stating whether you were retired for age, length of service, or disability; amount of retirement pay and under what retirement act; and rank, if retired from military or naval service.			
10. Since you filed application resulting in this appointment, have you been discharged for misconduct or unsatisfactory service, or forced to resign from any position?		<input checked="" type="checkbox"/>	
If so, give under item 12 where employed, name and address of employer and the reason for discharge in each case.			
11. Since you filed application resulting in this appointment, have you been arrested, or summoned into any civil or military court as a defendant, or indicted for or convicted of any offense (felony or misdemeanor)?		<input checked="" type="checkbox"/>	
If so, for each case give under item 12 (1) the date, (2) the name and location of the court, (3) the nature of the offense or violation, and (4) the penalty, if any, imposed, or other disposition.			

INSTRUCTIONS TO APPOINTING OFFICER

The appointing officer before whom the foregoing certificate is made shall determine to his own satisfaction that the appointment would be in conformance with the Civil Service Act, applicable civil-service rules, the War Service Regulations, and acts of Congress pertaining to appointment.

This form should be checked for holding of office, pension, purchase of office, suitability in connection with any record of recent discharge or arrest, promise to observe provisions regarding political activity, and particularly for the following:

(1) Identity of appointee with the applicant whose appointment was authorized. The appointee's signature and handwriting are to be compared with the application and/or other pertinent papers. The physical appearance may be checked against the medical certificate. The appointee may also be questioned on his personal history for agreement with his previous statements.

(2) Age.—If discrepancy exists between the date of birth and that on application, and if definite age limits have been established for the position, it should be determined that applicant is not outside the age range for appointment.

(3) Citizenship.—The responsibility for observing provisions of appropriation acts prohibiting or restricting the employment of noncitizens lies with the appointing

officer. The Civil Service Commission indicates on applications showing foreign birth that citizenship has been verified. The appointing officer should verify citizenship if the list of eligibles or the letter of authority from the Commission makes the appointment subject to proof of citizenship, or if the application shows foreign birth but does not indicate on its face that citizenship has been proved. If the answer to question 4 of this form shows foreign birth and the application shows birth in the United States, the case should be referred to the Civil Service Commission.

(4) Members of Family.—Section 9 of the Civil Service Act provides that whenever there are already two or more members of the family in the classified service, no other member of such family is eligible for appointment in that service. Minors do not establish a different family merely by living at an address different from that of the parents. Doubtful cases involving more than two members of family, including all pertinent evidence, should be referred to the Civil Service Commission or its duly authorized representatives for decision. Under War Service Regulations, the members of family provision does not apply to temporary appointments for one year or less.

ADDRESS OFFICIAL COMMUNICATIONS TO
THE SECRETARY OF STATE
WASHINGTON, D. C.



DEPARTMENT OF STATE
WASHINGTON

In reply refer to
FA 840,48 Refugees/6009

June 9, 1944

The Secretary of State presents his compliments to the Executive Director of the War Refugee Board and refers to his letter of May 3, 1944 regarding salary and per diem payments to be made to Miss Eleanor Widen, who is going to Lisbon, Portugal, to serve as secretarial assistant to Mr. Robert C. Dexter, Special Attaché of the War Refugee Board at Lisbon.

In this connection there is enclosed a copy of the Department's airgram no. A-357 of May 11, 1944 to the American Legation at Lisbon authorizing such payments to Miss Widen.

Enclosure:

Copy of airgram no. A-357 of
May 11, 1944 to Lisbon.

NAR
W.D. 6/10

42

000261

(COPY)

AIRGRAM

NO. A-357

UNRESTRICTED

TIME 2:50 P.M.

May 11, 1944.

AMLEGATION,
LISBON.

War Refugee Board is sending Miss Eleanor Widen to Lisbon in the near future to serve as secretarial assistant to Mr. Robert G. Dexter, Special Attaché of the WRB.

The Legation is authorized to pay her salary at the rate of \$2000 per annum plus overtime and per diem at the rate of \$7.00. Both items are effective the date of her departure for Lisbon.

Include payments in regular accounts for reimbursement by WRB in accordance with Section V-45 as authorized by its letter of May 3, 1944.

HULL
(EPT)

000262

War Refugee Board, Emergency Fund for the
President, National Defense, (112/40006(18)
1942-44

MISS ELEANOR WIDEN
UNITARIAN SERVICE COMMITTEE
25 BEACON STREET
BOSTON, MASSACHUSETTS

JUN 9 1944

FOLLOWING WIRE RECEIVED FROM HOWARD FYPE, DESPATCH AGENT, 45 BROADWAY, NEW YORK
CITY: "SAILING DATE ADVANCED TO THIRTEENTH. ELEANOR WIDEN MUST REPORT
PHILADELPHIA TWELFTH."

(Signed) Ward Stewart

Ward Stewart
Assistant Executive Director
War Refugee Board

WStewart; pak 6/9/44

000263

War Refugee Board, Emergency Fund for the
President, National Defense, (112/40006(18)
1942-44

JUN 9 1944

MISS ELEANOR WIDEN
UNITARIAN SERVICE COMMITTEE
25 BEACON STREET
BOSTON, MASSACHUSETTS

FOLLOWING WIRE RECEIVED FROM HOWARD FYFE, DESPATCH AGENT, 45 BROADWAY, NEW YORK
CITY: "SAILING DATE ADVANCED TO THIRTEENTH. ELEANOR WIDEN MUST REPORT
PHILADELPHIA TWELFTH."

(Signed) Ward Stewart

Ward Stewart
Assistant Executive Director
War Refugee Board

WStewart; pak 6/9/44

000263

War Refugee Board, Emergency Fund for the
President, National Defense, (112/40006(18)
1942-44

JUN 9 1944

MISS ELEANOR WIDEN
20 SYLVAN STREET
DANVERS, MASSACHUSETTS

FOLLOWING WIRE RECEIVED FROM HOWARD FYFE, DESPATCH AGENT, 45 BROADWAY, NEW
YORK CITY: "SAILING DATE ADVANCED TO THIRTEENTH. ELEANOR WIDEN MUST REPORT
PHILADELPHIA TWELFTH."

(Signed) Ward Stewart

Ward Stewart
Assistant Executive Director
War Refugee Board

WStewart; pdk 6/9/44

000264

Dear Miss Widen:

Before you leave the country for the War Refugee Board it will be necessary that we have on file for you a completed "Oath of Office" Form No. 61a. It will be appreciated if you will execute the enclosed form, have it notarized, and return it to this office at your early convenience. The entries below the double line at the end of the form will be made in this office.

Yours very truly,

Ward Stewart

Ward Stewart
Assistant Executive Director

Miss Eleanor Widen
Unitarian Service Committee
25 Beacon Street
Boston 8, Massachusetts

Enclosure.

WStewart; pdk 6/8/44

000265

190

1944 JUN 9 PM 12 04

WU18 11 GOVT

CD NEWYORK NY JUN 9 1944 1139A

WARD STEWART, ASSISTANT EXECUTIVE DIRECTOR

WAR REFUGEE BOARD EXECUTIVE OFFICE OF THE PRESIDENT
SAILING DATE ADVANCED TO THIRTEENTH ELEANOR WIDEN MUST
REPORT PHILADELPHIA TWELFTH

FYFE.

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000266

JUN 7 1944

Dear Mr. Pyfe:

In accordance with our telephone conversation you will find enclosed a transportation request for Miss Eleanor Widen to cover her steamship passage from Philadelphia to Lisbon, together with a copy of our letter of authorization to Miss Widen in this connection. I trust that this material will provide the proper basis for Miss Widen's passage.

Yours very truly,

(Signed) Ward Stewart

Ward Stewart
Assistant Executive Director

Mr. Howard Pyfe
U. S. Despatch Agent
45 Broadway
New York 6, New York

Enclosures.

cc of letter per both original and carbon of transportation request sent.

WStewart; pdk 6/7/44

000267

EXECUTIVE OFFICE OF THE PRESIDENT
WAR REFUGEE BOARD

INTER-OFFICE COMMUNICATION

DATE June 2, 1944

TO Files

FROM Ward Stewart

Subject: Miss Eleanor Widen

I had a call from Miss Widen this morning stating that she was unable to obtain the yellow fever inoculation in Boston and that the closest place to obtain it appeared to be New York City. Under the circumstances we agreed that it would be best for her to make a trip to New York to receive this inoculation and I agreed that the War Refugee Board would reimburse her for her expenditures in connection with this trip.

W.S.
Assistant Executive Director
(Management)

000268

MAY 27 1944

Dear Miss Widen:

We are still attempting to make arrangements for clipper transportation for you but the traffic is rather heavy and it is not at all clear that we will be able to obtain a clipper priority. The State Department has accordingly suggested that you complete the attached questionnaires for passage on the next Portuguese steamer. When completed the questionnaire should be sent directly to Mr. Howard Fyfe, U. S. Despatch Agent, 45 Broadway, New York 6, New York, with an accompanying letter stating that the application is being submitted for consideration in case cancellations are received before the sailing date. We are informed that the space is all assigned at the present time but the chances of a cancellation are rather good. The extra copies of the questionnaires are for your personal records if you wish.

Please let me know as soon as you have a definite date for completion of the inoculations, etc.

Yours very truly,

(Signed) Ward Stewart

Ward Stewart
Assistant Executive Director

Miss Eleanor Widen
Unitarian Service Committee
25 Beacon Street
Boston 8, Massachusetts

WStewart; pdk 5/27/44

000269

EXECUTIVE OFFICE OF THE PRESIDENT
WAR REFUGEE BOARD

INTER-OFFICE COMMUNICATION

DATE May 6, 1944

TO Personnel Files
FROM Ward Stewart

Following discussion with Mr. Warren, I called Miss Widen
in Boston and informed her that before she could leave for Portugal
it would be necessary that she be innoculated for the following:

Tetanus
Typhoid
Cholera
Smallpox
Yellow Fever
Typhus .

000870

MFG-32

This telegram must be
paraphrased before being
communicated to anyone
other than a Governmental
agency (HR)

Lisbon

Dated May 5, 1944

Rec'd 8:12 p.m.

Secretary of State,

Washington.

1354, May 5, 10 a.m.

Reference Department's 1208, April 29 and my 1327, May 2
regarding assignment Eleanor Widen. In reconsidering matter emphati-
cally recommend maximum salary and allowances do not exceed \$3100 to
correspond to that of women now employed by mission. Remuneration of
\$4500 excessive and out of proportion to that of employees performing
similar duties and responsibilities.

NORWEB

WSB
NPL

CC: Miss Chauncey (For the Sec'y), Messrs. Abrahamson, Akzin,
Bernstein, DuBois Friedman, Gaston, Lesser, Luxford, Mann,
Marks, McCormack, Paul, Pehle, Rains, Sargoy, Smith, Standish,
Stewart, Weinstein, H. D. White, Files, Mrs. Cohn, Miss Hodel,
Miss Laughlin, Mrs. Mannon.

000271

DEPARTMENT OF STATE

MAY 3 1944

My dear Mr. Shaw:

It is noted from No. 1327 from Lisbon, dated May 2 and from the State Department's letter of May 1 to the War Refugee Board (reference FA) that the assignment to Portugal of Miss Eleanor Widen to serve as assistant to Mr. Robert C. Dexter, Special Attache of the War Refugee Board, has been approved both in Lisbon and in the State Department. It is my understanding that Miss Widen has applied for her passport and is ready to leave on short notice. We are very eager for Miss Widen to depart at the earliest possible date, since Mr. Dexter is very much in need of her assistance in Lisbon.

Pursuant to our exchange of correspondence of March 20 and 28, the War Refugee Board requests that arrangements be made by the Department of State for the payment on a reimbursable basis of Miss Widen's salary of \$2,000 per annum, plus \$7.00 per diem effective as of the date Miss Widen leaves for Lisbon. Anything that can be done to expedite Miss Widen's passport and air priority will be appreciated.

Yours very truly,

(Signed) J.W. Pehle

J. W. Pehle
Executive Director

Honorable G. Howland Shaw
Assistant Secretary of State
Department of State
Washington, D. C.

WStewart; pdk 5/3/44

000272

215

ADDRESS OFFICIAL COMMUNICATIONS TO
THE SECRETARY OF STATE
WASHINGTON, D. C.



DEPARTMENT OF STATE
WASHINGTON

In reply refer to
FA

May 1, 1944

The Secretary of State presents his compliments to the Executive Director of the War Refugee Board and acknowledges the receipt of his letter of April 25, 1944 regarding the assignment to Portugal of Miss Eleanor Widen to serve as Secretarial Assistant to Mr. Robert E. Dexter, Special Attaché of the War Refugee Board in Lisbon.

The Department of State has approved this assignment and will issue appropriate instructions to the American Legation at Lisbon as soon as information is received from the War Refugee Board regarding salary payments to be made to Miss Widen at her post.



4PT

000273

TELEGRAM SENT

PLAIN

April 29, 1944

AMBASSY

LISBON
1208, Twenty-ninth
TO MINISTER FORNER FROM WAR REFUGEE BOARD

Reference your No. 1083 of April 18 Eleanor Wilson will
accept appointment as secretarial assistant to Dexter at
\$2,000 per annum plus \$7.00 per diem. We propose appointment
as soon as possible and would appreciate your approval
THIS IS WRS LISBON CABLE NO. 4

WRL
(GLW)

WRS:GLW:OMH
4/26/44

VB

A-S/3

FA

cc: Sec'y, Abrahamson, Akris, Bernstein, Cohn, DuBois, Friedman, Garton, Hotal, Lasser, Lessor, Langford, Mann, Mennen, Marks, McCormack, Poliak, Quinn, Sanger, Smith, Stewart, Weinstein, E. D. White, Finkle, Viles.

000874

APR 27 1944

Dear Miss Widen:

Thank you for your letter of April 26 indicating that you have submitted an application for your passport. Dr. Joy's advice with respect to the title of your position seems sound enough and I would anticipate no difficulty in connection with the form of your name.

As I indicated by telephone, we are pressing the matter with the State Department here and will keep you informed of further developments.

Yours very truly,

(Signed) Ward Stewart

Ward Stewart
Assistant Executive Director

Miss Eleanor Widen
Unitarian Service Committee
25 Beacon Street
Boston 8, Massachusetts

WStewart; pdk 4/27/44

000275

WILLIAM EMERSON, CHAIRMAN.
SETH T. GANO, VICE-CHAIRMAN

EDWARD B. WITTE, TREASURER
ALFRED F. WHITMAN, SECRETARY

Unitarian Service Committee

25 Beacon Street, Boston 8, Mass.

TELEPHONE CAPITOL 3660

EDWARD A. CAHILL
ASSISTANT DIRECTOR



REGISTERED WITH THE PRESIDENT'S
WAR RELIEF CONTROL BOARD
ENDORSED BY NATIONAL WAR FUND
THROUGH REFUGEE RELIEF
TRUSTEES, INC.

April 26, 1944

Mr. Ward Stuart
Assistant Executive Director
War Refugee Board
Main Treasury Building
Washington, D.C.

Dear Mr. Stuart:

I have today applied for my passport and mailed it air mail registered to the Passport Division.

On Dr. Joy's advice the letter which accompanied the application stated that I was asked to go to Lisbon as Dr. Dexter's "confidential assistant", thus avoiding the use of the word "secretary." I understand that the Portuguese government is opposed to granting visas to individuals who wish to enter the country as "secretaries."

My name on my birth certificate is given as Elenora G. Widen although my legal name is Eleanor Widen. However, I made the application for the passport in the name as given on my birth certificate to avoid confusion.

Sincerely yours,

Eleanor Widen

Eleanor Widen

W

APR 25 1944

My dear Mr. Shaw:

The War Refugee Board is appointing Miss Eleanor Widen as secretarial assistant to Mr. Robert C. Dexter, War Refugee Board Special Attache in Lisbon. Miss Widen's appointment has been suggested by Mr. Dexter in No. 1053 from Lisbon dated April 10. Final arrangements with respect to the appointment will be completed shortly in order that Miss Widen may proceed to her post of duty without delay.

Miss Widen is being instructed to apply for her passport and any other necessary clearances for foreign travel immediately. In view of her duties it will be appreciated if action can be taken to grant her a special passport. Miss Widen's address is 20 Sylvan Street, Danvers, Massachusetts. When Miss Widen is ready to leave the country I should also appreciate your assistance in obtaining an air priority for her.

We will notify you further with respect to salary payments and other administrative arrangements. In the meantime, any action that can be taken to expedite the matters described above will be appreciated.

Yours very truly,

(Signed) J. W. Pehle

J. W. Pehle
Executive Director

Honorable G. Howland Shaw
Assistant Secretary of State
Department of State
Washington, D. C.

T. IWP) *[initials]*
cc: in State Dept. File

WStewart; pdk 4/24/44

200877

EXECUTIVE OFFICE OF THE PRESIDENT
WAR REFUGEE BOARD

INTER-OFFICE COMMUNICATION

DATE April 25, 1944

TO Personnel Files
FROM Ward Stewart
Subject: Miss Eleanor Widen

Following discussion with Mr. Pehle, I called Miss Widen today to notify her that the War Refugee Board was prepared to recommend her appointment as secretarial assistant to Mr. Dexter in Lisbon at the rate of \$2,000 per annum, plus the standard living allowance. Miss Widen said that she was ready to accept the appointment and that a letter to that effect was already in the mail to us.

I told Miss Widen that in my judgment it would take about two weeks to clear the appointment in Lisbon and to arrange for the travel. She said that she was sure that she would be able to make her personal arrangements within that period. I also informed Miss Widen that she should apply for her passport and any other necessary clearances for foreign travel immediately and that we had asked the State Department to expedite such papers. After the two-week period, Miss Widen will be able to come to Washington to enter on duty within twenty-four hours notice.

W.S.
Assistant Executive Director
(Management)

100278

WILLIAM EMERSON, CHAIRMAN
SETH T. GANO, VICE-CHAIRMAN

EDWARD B. WITTE, TREASURER
ALFRED F. WHITMAN, SECRETARY

Unitarian Service Committee

25 Beacon Street, Boston 8, Mass.

TELEPHONE CAPITOL 3660

EDWARD A. CAHILL
ASSISTANT DIRECTOR



April 24, 1944

REGISTERED WITH THE PRESIDENT'S
WAR RELIEF CONTROL BOARD
ENDORSED BY NATIONAL WAR FUND
THROUGH REFUGEE RELIEF
TRUSTEES, INC.

Mr. Ward Stuart
Assistant Executive Director
war Refugee Board
Main Treasury Building
Washington, D.C.

Dear Mr. Stuart:

After thinking over your telephone call of last Tuesday, April 18th, I have finally come to a decision regarding Dr. Dexter's cabled request to you. I will be very happy to accept the position as his secretary in Lisbon, provided, of course, that you are still interested in having me go and provided also that my application meets with your approval.

Sincerely yours,

Eleanor Widen

Eleanor Widen

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Dated April 10, 1944

Rec'd 6:56 p.m., 11th

Secretary of State

Washington

1035, 40th

STATE DEPT. FOR THE BOARD

RECEIVED MAY 11 1944

Position of Attache for Refugee Affairs offered by
Minister and accepted. He does not approve my dual assign-
ment for Spain, although it is understood that many problems
are common to both countries and there must be consultation.
It is definite policy of Department to employ only United
States citizens in positions of confidence, therefore, the
suggestion made in my memo is out. If already approached
Harris should be notified her engagement impossible.

Imperative I have competent confidential secretary American
citizen nearest. None available here. If you have no one
to send immediately, suggest you approach Eleanor Widen,
my former secretary, 25 Beacon Street, Boston. She might be
be available, not yet securely checked but used to my ways.
If interested, you must make your own salary arrangements.

BEST AVAILABLE COPY

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2- #1053, tenth from Lisbon

She is excellent secretary but less costly and will take less responsibility than other. Later on, might need executive assistant. Legation will furnish office space. Will need funds immediately for personal and office expenses, transportation and entertainment. Also some compensation for loss my time to Unitarian Committee, who are carrying my salary and must engage extra staff. See my memo. Difficult to estimate amount but suggest you cable credit of ten thousand. Impossible secure automobile. Suggest you arrange sending car from America soonest. Lack of transportation seriously handicaps work. Request shipment two typewriters and instructions regarding purchase of safe.

RECORDED

RE

cc: Miss Chauncey (For the Sec'y), Abrahamson, Akzin, Bernstein, Cohn, DuBois, Friedman, Gaston, Hodel, Laughlin, Lesser, Luxford, Mann, Hannon, Marks, McGowan, Murphy, Paul, Pehle, Pollak, Rains, Sargoy, Smith Standish, Stewart, Weinstein, H. D. White, Files.

100221

TREASURY DEPARTMENT

INTER OFFICE COMMUNICATION

TO Personnel Files
FROM Ward Stewart

DATE
April 18, 1944

I talked with Eleanor Widen in Boston today by long distance telephone. She is completing Form 57 and will send it in.

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