

Projects and Documents  
File

Administrative Matters: Personnel

Smith, Madia

A  
B

June 19, 1945

Dear Miss Smith:

Since we asked you to curtail your vacation and return to work we have secured a replacement in a former employee so it will not be necessary for you to return immediately unless you desire to do so.

We are amending your leave record in order to give you 60 days in leave without pay. Should you desire to return sooner we will be able to place you.

Very truly yours,

*David White*

David White  
Administrative Officer

Miss Nedra Smith,  
c/o G. H. Smith,  
"Ben-Orling"  
South Shaftsbury, RFD,  
Vermont.

REHatchison: 6/19/45

Miss Madia Smith  
c/o S. H. Smith  
"Sun-Orling"  
South Shaftsbury, R.F.D.  
Vermont.

Not necessary you return War Refugee Board. Have replacement in  
former employe. Amending leave record giving you sixty days  
in leave without pay status.

*can plan / her / want / return*  
*no mail / special*

*Adm. officer*

*no mail / special*