

Papers of

CAROLINE FARRAR WARE

1924 - 1982/1990

Accession Numbers: 81-3, 83-4, 85-14

The papers were donated to the Library by Caroline F. Ware (Mrs. Gardiner C. Means) between 1979 and 1985. Additional will be forthcoming upon her death.

The papers consist of correspondence, lists, maps, memoranda, minutes, newsletters, notes, press releases, printed materials, programs, reports and teaching materials relating to Dr. Ware's teaching career, government service, international, civic and professional activities, research projects and awards of distinction. Among the topics included, there is material relating to race relations, women's issues, ethnic and cultural studies, social work, consumer issues, community development, Latin America, Puerto Rico, Mexico, India, Ceylon, Washington Urban League, InterAmerican Commission of Women, Overseas Education Fund of the League of Women Voters, National Defense Advisory Commission, Office of Price Administration, The President's Commission on the Status of Women, workers education, health, housing, youth and social security.

Quantity: 60 linear feet

Copyright: Caroline Ware has retained all copyrights in her writings and other historical materials until her death, whereupon all copyrights shall pass to the U.S. Government.

Ms. Ware died on 4-5-1990 BK

Restrictions: Materials which would constitute an unwarranted invasion of personal privacy have been removed.

Related Materials:

President's Official File
Papers of Katherine P. Ellickson
Papers of Leon Henderson
Papers of Gardiner C. Means
Papers of Lowell Mellett
Papers of Eleanor Roosevelt
Papers of Hilda Smith
Papers of Rexford Tugwell

Caroline F. Ware

DESCRIPTION OF THE COLLECTION

The collection consists of correspondence, lists, maps, memoranda, minutes, newsletters, notes, press releases, printed materials, programs, reports and teaching materials relating to Caroline Ware's teaching career, government service, international, civic and professional activities, research projects, awards and distinctions. Dr. Ware arranged the materials to reflect her many interests. The staff retained her arrangement except where changes facilitated use by researchers.

The papers are arranged in one alphabetical series containing several large subject files, established by Dr. Ware, interspersed with many smaller files. Because her interests were often inter-related, there is information on some topics in several different files. For example, materials on housing are found under housing and under consumer interests; materials on ethnic and cultural studies are found under Vassar College, Howard University, and American University (where Dr. Ware taught courses on these topics) as well as under ethnic studies. Material on Latin American women's issues is found under both Latin America and under women's issues. Some of the subject files are inter-related also. For example, there are files on both civil rights and race relations; health and housing are separate subject files but both are almost exclusively devoted to the consumer aspects of those topics.

Dr. Ware traveled frequently in her work and often took papers of current interest with her. Files relating to overseas conferences and training sessions may contain papers relating to stateside activities of quite a different nature. These strays have been retained in the files in which they were found because Dr. Ware used them to record notes in the blank spaces on her activities of the moment. A few of Dr. Ware's activities are not documented in this collection. There are no files concerning her service with the U.S. Information Service; papers for particular years of service with some government agencies and other organizations were returned by her to them to flesh out their records.

Dr. Ware also has papers at Yale University, relating to the History of Mankind, Volume VI, which she co-authored with K.M. Panikkar and J.M. Romein under the auspices of UNESCO.

Some of the papers of Harriet Elliot, Consumer Commissioner for the National Defense Advisory Commission and Office of Price Administration, were given for safe keeping to Dr. Ware prior to Miss Elliott's trip to Germany. Miss Elliott never reclaimed them and after her death, they were incorporated

into the papers of Dr. Ware, albeit they duplicated Dr. Ware's holdings. Additional papers of Harriet Elliott are housed at the Walter Jackson Library of the University of North Carolina at Greensboro.

Dr. Ware's papers contain several subject files of materials not available elsewhere. The American Association of University Women file contains minutes of the National Board, records of the Social Studies and Legislative committees, correspondence, internal memoranda and copies of testimony reflecting the organizations position and support of legislation on many consumer issues. Dr. Ware served on the National Board, and the Legislative and Social Studies Committee, presented testimony on behalf of legislation, prepared pamphlets and study materials and participated in policy making at the National Board level.

The consumer materials are very comprehensive records of the early years of the consumer movement. Dr. Ware occupied key positions in the consumer affairs during these years, serving the consumer movement in government agencies under the Roosevelt, Truman and Kennedy administrations as well as in myriad private consumer watchdog agencies. Related materials to Dr. Ware's papers will be found in the records of the National Consumers League at the Library of Congress and records of the Consumers Union at the headquarters of the Consumers Union Foundation.

Dr. Ware's interests in social developments in Latin America are extensive and well documented for the years 1945-1977. The material relates mainly to social work and social welfare, community development and self-help, women's affairs, the training of women as leaders and volunteers, and education and planning in these fields. From 1945 to 1976, Dr. Ware visited and engaged in professional activity in all the countries of Latin America except Uruguay. She served as an expert technical consultant for the United Nations, the Organization of American States, the Inter-American Development Bank, the Pan American Health Organization, the Inter-American Commission of Women, the Overseas Education Fund of the League of Women Voters, and the American International Association and also responded to direct invitations from public and private Latin American agencies. She was also visiting professor, evaluator of national programs, conductor of seminars, workshops, short courses and training institutes, advisor to the Latin American Association of Schools of Social Work, member of the Board of the Inter-American Council of Social Welfare, researcher, editor and reporter, and participated in interagency efforts to coordinate the technical assistance activities of international agencies. Her manuals on community organization and community development were widely used throughout Latin America, and led to many requests for her services as a consultant. A meeting of a United Nations seminar in 1962

declared her to be "the foremost Latin American worker in community development and organization." The collection is thus unique in its breadth of perspective and scope within the range of concerns which it covers. It should be noted that most of these materials, including Dr. Ware's own notes, are in Spanish and Portuguese.

Other subject files of note include social work, women's issues and workers education. From 1920 to 1962, Dr. Ware held various teaching positions in schools, colleges and universities, here and abroad. First and foremost, she considered herself a teacher, taking vacations or leaves of absence to pursue other interests. Her teaching method of general class discussion rather than lectures is reflected in the methods she used in seminars, conferences and workshops in this country and overseas. Her accumulating files and papers reflected her long-standing interests in the fields of social work, social development, women, consumers, housing, health, labor and workers education. None of her files could be considered a separate entity as they all reflect the interweaving of her many interests in her daily activities.

Dr. Ware has retained a small segment of her papers which will be forthcoming at her death. This accretion will contain her published works, some in several editions or languages.

CAROLINE F. WARE

BIOGRAPHICAL SKETCH

Born: August 14, 1899, Brookline, Massachusetts

Parents: Henry and Louisa Farrar (Wilson) Ware

Married: Gardiner C. Means, June 2, 1927

Education: Winsor School, Boston, 1916; Vassar College, A.B. 1920; Oxford University, 1922-1923; Radcliffe College, M.A. 1924, Ph.D. 1925

Academic Positions:

Baldwin College, Bryn Mawr, Pennsylvania: Teacher, 1920-1922

Vassar College, History Department: Instructor - Associate Professor, 1925-1934

Sarah Lawrence College: Social Science Faculty, 1935-1937

American University, Departments of History and Sociology: Associate Professor, Lecturer, 1936-1955

Howard University, History Department: 1942-1944; School of Social Work: Professor, 1945-1961

University of Puerto Rico, College of Social Science and Department of Social Work: Visiting Professor, 1945-1948

Schools of Social Work, Bogota and Medellin, Colombia: Visiting Professor, 1953

School of Social Work, El Salvador: Visiting Professor, 1955

Graduate Institute, School of Social Work, Chile: Visiting Professor, 1962

Research:

Columbia University Social Science Research Council: Community Study of Greenwich Village, New York City, 1930-1932

American Labor Education Service: study of university labor education programs, 1946

United Nations: study of community development activities in Paraguay, Bolivia and Peru; study of social work training in Latin America, 1963-1964

Government Service:

Consumer Advisory Board, National Recovery Administration and Consumer Division, National Emergency Council: Special Assistant, 1934-1935

National Resources Committee, Industrial Section: Social Science Analyst, 1938

National Defense Advisory Commission and Office of Price Administration: Assistant to Consumer Commissioner, 1940-1942

Government Service (con't)

Consumer Advisory Committee to the Office of Price Administration: Chairman of the Executive Committee, 1943-1946; Secretary of the Committee, 1943-1946
Office of Price Administration, Regional Office for Puerto Rico and Virgin Islands: Consultant, 1945-1946
Consumer Advisory Committee to the Council of Economic Advisors: Chairman, 1947-1952
President's Commission on the Status of Women: Member, 1961-1963
Department of Health, Education and Welfare, Social Security Administration: Consultant, 1961; Office of the Secretary: Consultant, 1965
Consumer Advisory Council, Executive Office of the President: Member, 1962-1964
Public Advisory Committee on Trade Negotiation: Member, 1964-1967
Citizens Advisory Council on the Status of Women: Member, 1964-1968

International Activity:

American International Association: Member of technical mission to plan pilot community development program in Venezuela, 1948
Pan American Union (Organization of American States), Division of Social Affairs: Consultant, 1951-1959; Social Work Section: Acting Chief, 1952; Technical assistance missions to Colombia in 1953, 1959, El Salvador and Guatemala, 1955, Mexico, 1975; Visiting Professor, Chile, 1962
UNESCO, International Commission for a History of the Scientific and Cultural Development of Mankind, 1954-1966, Editor of volume on the twentieth century.
United Nations: Community Development Specialist, 1961-1972; Evaluation mission, Rural Development Program, Ceylon, member, 1961-1962; Community Development Programs, Venezuela: Chief of evaluation mission, 1963, 1964; Peru 1966; Consultant, Community Development Training Center, Venezuela, 1966-1972; Consultant, regional seminars in Ecuador, 1962 and Chile, 1964; Organizer, seminar on planning for social welfare, Central America, 1964
Interamerican Development Bank, Office of Program Director, 1966-1969, Office of Personnel, 1972-1974: Consultant
Panamerican Health Organization, 1971, Member First Advisory Committee on Social Welfare and Health; 1974, Consultant
U.S. Information Service, Yugoslavia, 1961, Lecturer
Overseas Education Fund of the League of Women Voters, U.S.A., 1966-1971, Program Consultant, with consultation and training activities with women civic leaders and volunteers in Panama, Costa Rica, Argentina,

International Activity (con't)

Bolivia, Mexico, Colombia, Ecuador, Dominican Republic
Government of Panama, Institute of Housing and Urbanism:
Consultant, 1968
Government of Venezuela, National Planning Office (Cordi-
plan): Consultant, 1973

Other Employment:

Labor Education, Teacher in labor schools: summers 1922,
1930, 1937, 1943, 1944
Vassar Summer Institute: Faculty member, summers, 1942
1944

Civic and Professional Activities:

American Association of University Women: Member of the
Board as Social Studies Chairman and member of legis-
lative committee, 1939-1951
Washington Urban League: 1951ff., Board member and member
of Advisory Council; President of Advisory Council,
1953-1955
National Association of Social Workers, Member of
committees on Community Organization, Research, Inter-
national Social Work
Inter-American Conference on Social Welfare, Member of
the Board, 1961-1965; Advisor, 1961-1965, 1968ff.
Council on Social Work Education, member of various
committees
American Labor Education Service, Member of boards and
committees of affiliated schools for workers
Consumer Clearinghouse: Chairman, 1945-1950
National Consumers League: Board member
Latin American Association of Schools of Social Work:
Advisor, 1965-1974
National Council of Negro Women, International Program,
1975ff.; Member of Advisory Board
Clearinghouse on Women's Issues, 1963-1980
Overseas Education Fund of the League of Women Voters,
1967ff., member of the Latin American Program Committee
Inter-American Commission of Women, 1968 Assembly, member
of U.S. delegation

Awards and Distinctions:

Hart, Schaffner and Marx Economics Prize, 1929
Honorary Professor, University of San Marcos, Peru, 1965
Graduate Achievement Medal, Radcliffe Graduate Society,
1967
Whitney M. Young Memorial Award, 1974

Principal Publications:

The Early New England Cotton Manufacture, 1931; reprint
1965
Greenwich Village, 1920-1930, 1935; paperback 1965
The Modern Economy in Action, 1936, co-author with
Gardiner C. Means

Principal Publications (con't):

The Structure of the American Economy, 1938, an assistant author (National Resources Committee)

The Cultural Approach to History, 1940, Editor; reprint 1965

The Consumer Goes to War, 1942

Labor Education in Universities, 1946

Estudio de la Comunidad, 1947; revised edition, 1952; numerous reprints

Organizacion de la Comunidad para el Bienestar Social, 1954

Trabajos Practicos en Organizacion y Desarrollo de la Comunidad, 1962, Editor

History of Mankind, Volume VI: The Twentieth Century, 1966; U.S., French and Greek editions, 1967-1968, author-editor, (co-authors J.M. Romein and K.M. Panikkar)

Women Today: Trends and Issues, 1964

Analisis y Evaluacion de Programmas de Desarrollo de la Comunidad, published by CIADEC, Venezuela, 1970

Articles for Encyclopedia of the Social Sciences, 1930-1935, on "Emigration," "Immigration," "Ethnic Communities," "Foreign Language Press"

Various articles and publications on community development and/or social work in Puerto Rico and Latin America, published by the Pan American Union, in reports of seminars or elsewhere and reprinted in several countries from time to time and in the Community Development Review

Articles on social work and community development in Social Work Journal (1949) and International Social Work (1967)

"Ano Internacional de la Mujer: Dimension Historica y Social" in Selecciones de Servicio Social, 1975

Note: A complete listing of Caroline Ware's writings is found in her papers under "Bibliography of C.F. Ware Writings"

~~Caroline Farrar Ware currently resides with her husband, Gardiner C. Means, at 1600 Beulah Road, Vienna, Virginia 22180~~

Died 1990

CAROLINE F. WARE PAPERS

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167	Unpublished Materials Oral Histories Awards

Finding Aids Folder List

Box #	Title	Dates			
Ware, Caroline					
170	Howard University School of Social Work Merle Curte Hyde Park Follow-up UA Historians NY April Library of Congress (GCM Papers) GCM Paper International Biographical Centre Hyde Park Follow-up Guide Misc Personal				
171	CWI Homemaker Pamphlet Yugoslavia - Notes LA - Social Work CWI InterAmerican Commission for Women, Costa Rica Mexico INternational School La Revolucion de la Participacion Creciente Ware Archives I-5 Mailing List				
			1961		1961
		02	1968	02	1968
			1978		1978
172	BID 1934 - Current Alaess - III Seminario <i>Montevideo, Dec 4</i> Cultural Approach to History Archives CIM - V Curso - Quito Humanitas Contributions of Education to Race Relations Latin American Assn Schools Wives Assn IDB - Education Folder BID Working Notes CFW Time Strategies for Self-Help Article on Generic Fold Administration Notes for Talks, etc. Yugoslavia Article Fax Records		1933		
			1944		1944

Finding Aids Folder List

Box #	Title	Dates	
	Ware, Caroline		
173	University of California Lecture <i>Part III, Reel 41</i>		
	Eleanor Roosevelt High School and Val Kill		
	Working Women Project and other Royalties	1975	1975
	Schlesinger - Women in Federal Government		
	Bryn Mawr - H. Smith	01 1975	01 1975
	Low Income Consumers		
	Hude Park Archive Correspondence		
	Alaes		
	Letter to GCM - Puerto Rico		
	Academic Resistance to Administration Prices	1983	1983
174	Social Work: Latin America		
	Ware: Correspondence	1958	1987
	Lash, Joseph		
	Labor Education		
	Ware: Untitled Draft		
	Discs: Ware Reports		
	Means Interview <i>(Interview of Gardiner Means)</i>	1978	1978
	Ware Class of 1916		
	Ware Bibliography		
	Letters to Ware	04 1990	04 1990
	Means: Ware Bulletin		
	Writings by Ware		
	Latin American Social Work		
	NOW and Judy de Stefano		
	CIW Women Activists		
	Academic Resistance to Administration Prices <i>Part III, Reel 42</i>		
	La Revolucion de la Participacion Preciente		
	Women of Courage Project		
	CIW Archives		
	Eleanor Roosevelt		
	Industrial Homework		
	Writings Not by Ware		
175	Ware Writings		